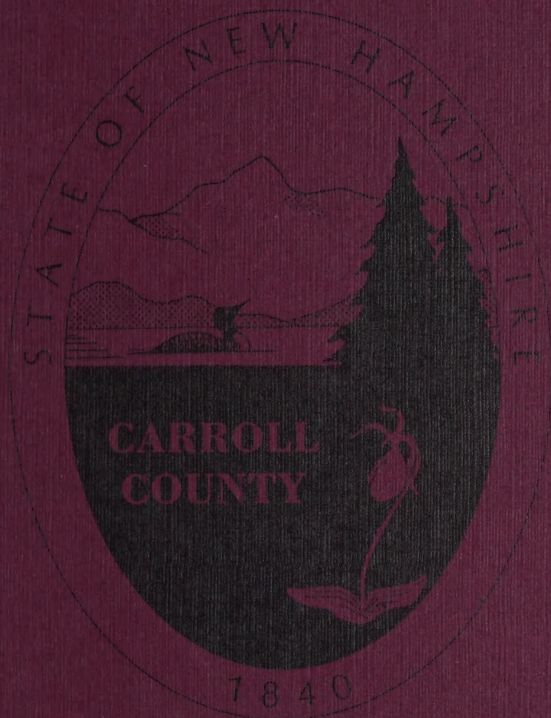


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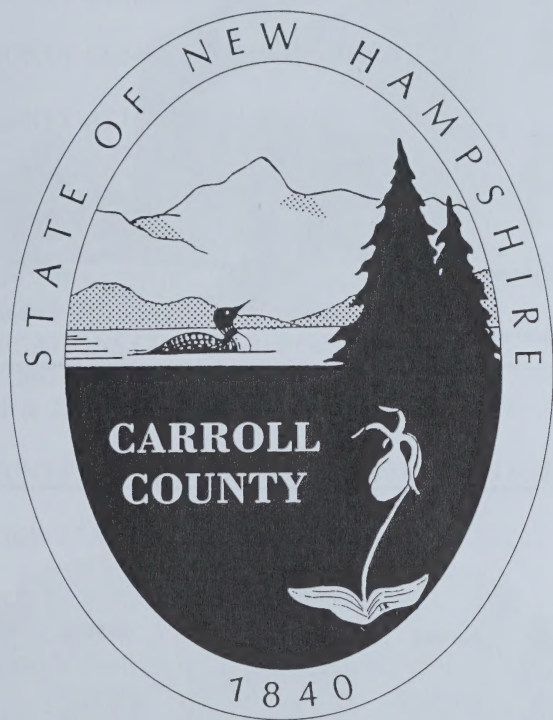
CARROLL COUNTY



ANNUAL REPORT

of the Commissioners, Treasurer,
and Other County Officers
for the year ending
December 31, 2003

CARROLL COUNTY



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and Other County Officers
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DEDICATION



1870



2003

**We are proud to dedicate the 2003 Annual County Report
to the new Carroll County Jail and the House of Corrections Officers**

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CARROLL COUNTY OFFICERS

COMMISSIONERS

Marge M. Webster, Chair	Wolfeboro
David C. Sorensen, Vice Chairman	Eaton Center
L. Randy Lyman, Clerk	Ossipee

TREASURER

Donald R. Banks	Freedom
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COUNTY ATTORNEY

Robin J. Gordon	Tamworth
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COUNTY SHERIFF

Scott A. Carr	Center Ossipee
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JUDGE OF PROBATE

James R. Patten	Wolfeboro
-----------------	-----------

REGISTER OF PROBATE

Gail A. Monet	Madison
---------------	---------

REGISTER OF DEEDS

Lillian O. Brookes	Wolfeboro
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NURSING HOME ADMINISTRATOR

Gregory F. Froton, Sr.	Rochester
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CHAPLAIN, NURSING HOME

Rev. John Tamilio III	Sanbornville
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PHYSICIAN, NURSING HOME

Gerard G. Bozuwa, M.D.	Wakefield
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HUMAN SERVICES DIRECTOR

Forrest W. Painter	Alton
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JAIL & HOUSE OF CORRECTION DIRECTOR

Dennis A. Robinson	Center Barnstead
Maj. James H. Topham, Asst. Director	Barnstead

COUNTY MAINTENANCE SUPERVISOR

Allen L. Seguin	Ossipee
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CARROLL COUNTY DELEGATION MEMBERS NEW HAMPSHIRE HOUSE OF REPRESENTATIVES

DISTRICT 4

(Bartlett, Chatham, Conway, Hale's Location, Hart's Location, Jackson)

Carolyn Brown	North Conway
Gene G. Chandler	Bartlett
Howard C. Dickinson	Center Conway
Henry P. Mock	Jackson

DISTRICT 5

(Albany, Eaton, Madison)

Donald R. Philbrick	Eaton
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DISTRICT 6

(Freedom, Ossipee, Sandwich, Tamworth)

David L. Babson	Ossipee
Mark McConkey	Center Ossipee
Harry C. Merrow	Center Ossipee

DISTRICT 7

(Moultonborough, Tuftonboro, Wolfeboro)

Mark S. Derby	Wolfeboro
Paul R. Hatch	Wolfeboro
Betsey L. Patten	Center Harbor
Stanley E. Stevens	Wolfeboro

DISTRICT 8

(Brookfield, Effingham, Wakefield)

Bettie Kenney	Sanbornville
J. Lisbeth Olimpio	Wakefield

COUNTY COMMISSIONERS 2003 ANNUAL REPORT

The year 2003 has been the year of NEW at Carroll County. A new County Commissioner who replaced one that had served for twenty-four years, a new Chair of the County Board for the first time in twenty-two years, seven (fifty percent) new State Representatives that serve as your delegation members, the completion of a new water system project for the County Complex and the forty-one water customers in Ossipee Village, the construction of a new Correctional facility to replace one built in 1870, a new maintenance building, and a new wastewater system to serve the entire county complex. We hired a new full-time maintenance person for the Carroll County Administration Building, and what a wonderful job he has done bringing the building back to one that you can be proud to call your county building. We formed a new nursing home committee with employees from Mt. View Nursing Home to begin the planning and development of a new County Nursing Home to replace our 1968 facility. We have a new medical unit with a new full-time Registered Nurse and an Advanced Registered Nurse Practitioner (ARNP) for the new Jail and House of Corrections, and a new Assistant Director of Corrections to assist with management of the Correctional Facility.

On October 24, 2003, our new Correctional Facility celebrated with a ribbon-cutting ceremony and a "Jail Sleep Over Party" that was very well attended and supported by the public and corporate sponsors. They had opportunity to experience our new state-of-the-art Correctional Facility with a fun-filled night of live music, door prizes, our "We will leave the light on for you" black and white striped goody bags, as well as the incredible food prepared by our new Food Service Director Rob Horace from Mt. View Nursing Home.

We are very grateful for all of the new happenings and opportunities at Carroll County, as well as the incredible communication and cooperation from all of our elected officials, department heads, and employees, who may be new or seasoned, who help us provide county services in an efficient and fiscally prudent, as well as responsible, manner.

Much appreciation,

Carroll County Commissioners

Marge M. Webster, Chair

David C. Sorensen

L. Randy Lyman

ATTORNEY'S REPORT

2003 was the first year of my third term as County Attorney. As always it has been challenging, educational, and at times frustrating. The County's growth is reflected in the number of crimes and new categories of crimes surfacing in Carroll County. Unfortunately, I am beginning to see on-line computer crimes including child pornography cases referred to the office. The felony criminal caseload in general has increased by 54, up 24.3% and includes all types of personal and property crimes, physical assaults, sexual assaults, burglaries, and welfare fraud.

This office maintains an open door policy for all law enforcement agencies in the county and we discuss cases with them on a daily basis. I appreciate the hard and often dangerous work our officers do in our County. Thank you for your support.

Again the office suffered from a loss in personnel as Lori Christmann left for a better paying position in Belknap County. I was fortunate to hire William Pate as the second full-time assistant in the office. My position continues to be characterized as part-time.

Betsy Rand continues in her position of holding the office together. She has scrutinized our budget and conscientiously runs the office with the taxpayers' best buy for the dollar in mind. She has remarkable organizational skills and a dedication to her job that the citizens of Carroll County should be proud of. I am grateful for her hard work.

Two staff members have thankfully remained with the office. Lisa Drescher has been prosecuting cases now for three and a half years. She has a huge caseload and does an excellent job. Her sense of humor and dedication to her work provides a stable balance I can always rely on when deadlines approach. Karen Hebert, the Victim/Witness Advocate, has been with the office for ten years, and advocates for the victims in our cases with a focus that is truly commendable. Her expertise and knowledge goes beyond her job description. I appreciate her willingness to stay until the work is done and make herself available whenever she is needed.

Last year the office also hired an assistant for Karen Hebert. Melissa Fowler joined the office in April and has provided much needed victim assistance. She works part-time and has been a perfect match in the office providing humor, and an insight into cases that has been refreshing.

I am fortunate to have this dedicated staff. The work we do is often hard, disturbing and draining. I appreciate their work, their dedication and their humor. The County is fortunate to have them.

The primary function of the County Attorney's Office is to prosecute felony and some misdemeanor level offenses committed in the County.

In 2003, the Carroll County Attorney's Office docketed 276 new felony indictments and 51 misdemeanor informations. This number represents 168 individual defendants, up 26.3% from 2002. Additionally, the Office processed violations of probation, misdemeanor appeals, annulments, writs of Habeus Corpus, hearings for review, and deferred and suspended sentences. The Office handled a total of 1072 cases, representing 525 defendants. This is 193 cases more than last year's total. 18,892 pages of initial discovery was reviewed, redacted and provided to defense counsel, reflecting only a portion of the paperwork processed by my office.

Not all cases handled in 2003 have been resolved; some are currently pending disposition. However, 727 cases were disposed of involving 354 defendants. They include the following categories of disposition:

	<u>CHARGES</u>	<u>DEFENDANTS</u>
Guilty by Jury Trial	20	7
Guilty by Bench Trial	1	1
Guilty by Plea Agreement	189	109
Not Guilty by Jury Trial	8	6
Not Guilty by Bench Trial	1	1
Mistrial	1	1
Dismissed	7	4
Nolle Prossed	179	78
Remand	4	4
Declined to Prosecute	43	43
No True Bill	1	1
Defendant Deceased	2	1
Post-Conviction Pleadings	178	146
Violations of Probation/Court Order	55	42
Other	10	10
Failed to Appear	23	13
Transferred	2	2
Referred to AG	0	0
Civil Agreement	3	3
TOTAL	727 charges	354 defendants-some had multiple resolutions.

Moreover as required under RSA 7:38, I hereby provide full statistics regarding crimes and will include such recommendations as the public good requires:

CRIMES REPORTED IN CARROLL COUNTY DURING 2003

Accomplice Liability	3	Felon In Possession Firearms	1
Arson	5	Forgery	33
Assaults	368	Fraud	121
Attempted Simple Assault	3	Fugitive From Justice	15
Attempted Agg. Assault	1	Harassment	128
Attempted Burglaries	6	Habitual Offender	14
Attempted 1st Degree Murder	2	Identity Fraud	22
Attempted MV Theft	2	Indecent Exposure	7
Bad Checks	282	Interference with Custody	5
Bomb Threat	1	Kidnapping	5
Burglaries	209	Negligent Homicide	3
Child Abductions	1	Obstructing Report of Crime	12
Child Abuse Complaints	5	Pornography	3
Conduct After Accident	54	Possession Of Alcohol	41
Conspiracy	4	Prohibited Sales	3
Criminal Liability/Conduct	7	Prostitution	1
Criminal Mischief	644	Receiving Stolen Property	37
Criminal Restraint	1	Reckless Conduct	40
Criminal Threatening	136	Resisting Arrest	39
Criminal Trespass	154	Robbery	5
Cruelty to Animals	5	Sex Offenses	59
Disorderly Conduct	98	Shoplifting	127
Domestic Violence	75	Stalking	9
Drugs/Narcotics	269	Thefts	746
Disobeying an Officer	51	Trespass of Real Property	35
Duty to Report	3	Unauthorized Use of Vehicle	5
DWI/2nd/Agg.	408	Unsworn Falsification	3
Endangering Welfare	5	Violation of Court Order	1
Escape	3	Violation of Protective Order	80
False Imprisonment	5	Weapons Possession	12
False Report	13	Witness Tampering	6
		Total:	4521

It should be noted that these statistics cover only reported crime and their accuracy depends on many factors, such as the methods used to record the data, and the definitions of the crimes. As is true with all statistics, this data should be viewed with caution and common sense.

Respectfully submitted,

Robin J. Gordon,
Carroll County Attorney

VICTIM/WITNESS ASSISTANCE REPORT

In 2003, Victim/Witness Assistance of the Carroll County Attorney's Office provided services to 516 crime victims: 372 in open cases; 110 in post-conviction proceedings; 10 in District Court cases; and 24 in cases not yet referred for prosecution. Out of all the crime victims served in 2003, 211 were victims of violent crimes. There were 52 children who were victims in cases handled this year.

In August of this year, I was honored to attend and present a workshop at the National Organization for Victim Assistance 29th Annual North American Conference, held in New Orleans, Louisiana. I co-presented the workshop with Peter Michaud, Director of Victim Services for the Department of Corrections, regarding a new service available to victims called Victim-Offender Dialogue. New Hampshire is the fifth state in the country to develop such a service. We presented on the development of the Dialogue service, the model we use, the controversies involved, and played a video tape of an actual Dialogue between a murder victim's family and the offender. Peter and I received strong positive feedback from attendees regarding the service and our style of presentation. We are considering a follow-up presentation at next year's conference in Sacramento, California.

After the NOVA conference, I was strongly encouraged by the Executive Director of NOVA, Dr. Marlene Young, to run for an elected position on NOVA's Board of Directors. I am seriously considering the three-year term position and will decide early in the year. I have received support to run from County Attorney Robin Gordon, my peers statewide, and several members of NOVA around the country.

The concept of a new and exciting program in Carroll County was introduced this year to assist in the investigation, prosecution and treatment of child abuse cases: a Child Advocacy Center. With the assistance of the National Children's Alliance, the Northeast Regional Child Advocacy Center and the NH Attorney General's Office, the State has developed a plan to bring consistency and collaboration between agencies in order to reduce trauma to child abuse victims. Here in Carroll County, we have organized a team of our own local professionals made up of law enforcement, child protection services, prosecutors, victim advocates, child advocates, mental health professionals, and medical professionals. The team is currently developing an action plan, reviewing various CAC models to determine what may work best for Carroll County. I have been appointed by the team to act as facilitator as we explore the future implementation of this project.

In November, Officer Chuck Wolfert of the Probation/Parole Department and I presented to NH Victim Advocates and Probation/Parole Officers regarding the collaboration between our offices to see that crime victims' rights are met. Our two offices have developed an effective and successful communication system to ensure that victims have the opportunity to give input into the Pre-Sentence Investigation Report, make a Victim Impact Statement and receive restitution from the offender. We presented best practices and provided suggestions to our peers to improve communica-

tion in their own districts.

I continue to serve as a member of the Attorney General's Task Force on Child Abuse & Neglect, the NH Department of Corrections Victim-Offender Dialogue Service, the American Professional Society on the Abuse of Children and the National Center for Victims of Crime.

I greatly appreciate the support I have received from numerous people in the past year, and I look forward to continuing my work and activities in 2004.

Respectfully submitted,

Karen E. Hebert, Coordinator
Victim/Witness Assistance Program

SHERIFF'S OFFICE REPORT

Pursuant to RSA 30:1 and RSA 104:31-a, I hereby submit my annual report of activity conducted by the Carroll County Sheriff's Office and Carroll County Communications Center for the year 2003.

Throughout 2003 the Carroll County Communications Center provided an excellent job to those they service. Our communications specialists continue to provide timely, professional and courteous service to our customers, the public safety agencies, and you, the public.

I remain grateful for the strong relationships that exist between the State Police, local Police agencies, Ossipee Valley and Mount Washington Valley Mutual Aid Fire Associations. During the fall of 2003, the Ossipee Valley Mutual Aid Association agreed to purchase the necessary equipment for a fully-functional third communications dispatch position. Currently our Communications Center possesses two fully-functional positions as well as a make-shift back-up. As a result of this addition, three people will have access to all the communications assets we possess simultaneously. The cost of this equipment is \$23,000.00, and we thank the Ossipee Valley Mutual Aid for their very thoughtful gift to the Carroll County Communications Center. We expect to have this position up-and-running in early 2004.

During 2003 there were 253,808 radio transmissions, with an additional 54,695 telephone messages taken. In addition, there were 1,912 fire calls and 1,961 rescue calls that went through the Carroll County Communications Center.

Our Civil Division, which is responsible for timely service of civil process throughout Carroll County, had a busy 2003. In all, there were 2,184 requests for civil process to be served. This resulted in revenue in the amount of \$55,000.00 being collected and turned into the Carroll County Business Office, which ultimately acts to offset the amount of taxation required to pay for my annual budget.

The Criminal Division, which is responsible for the handling of all criminal investigations, and, upon request, assisting local, state, and federal agencies within the county with criminal investigations, also had a very active year. Crime never sleeps, and the number of Calls for Service to the level and severity of crimes this Office encountered remained similar to those from 2002.

During 2003, I created a Warrant & Transportation Division. Deputy Timothy Thompson was promoted to the rank of Corporal, and now supervises this division. This division was created in order to make the best use of our resources. During 2003, this Office transported 859 adults from a confined correctional facility, 82 persons confined to a juvenile facility, and 55 people being involuntarily admitted to a psychiatric facility. There also were 173 people arrested on active warrants and bailed or brought before a court.

A detailed accounting of the activities of 2003 for the Communications Center, Civil, Criminal, and newly formed Warrants & Transportation Division(s) follow this report. I respectfully encourage you to read each of these reports for more detailed information concerning the doings of each of these Divisions from their respective supervisors.

This Office continued to receive funding from the United States federal government in 2003 in order to perform a proactive law enforcement patrol within certain areas of the White Mountain National Forest system. Each year this patrol typically occurs between Memorial Day and Columbus Day between the towns of Conway and Lincoln. Heavy emphasis of deputies' time was concentrated along the Kancamagus Highway to slow down the speed, and thereby reduce the exposure of motor vehicle accidents.

Consistent with my commitment during my initial campaign and subsequent two re-election campaigns for office, I feel that in-service training of staff is paramount. Throughout the fiscal year 2003, a sampling of the in-service training by deputies included: background investigation; search and seizure; stress management; flying armed; drug interdiction program; investigating Internet crimes, as well as protecting children on-line; clandestine labs; SARS; defensive tactics instructor; PepperBall instructor certification; response to terrorist bombing; MC Outlaw Gang; financial investigation practices, interview and interrogation; OHRV; preliminary breath testing; as well as various statutory law updates at NH Police Standards and Training.

In March, 2003, we said good-bye and wished a happy retirement to Chief Deputy Steven Richardson. Steve joined the Sheriff's Office on January 26, 1986 and worked his way up from the rank of deputy to Corporal, and later Sergeant under the leadership of former Sheriff Roy H. Larson, Jr. When I became Sheriff in 1999, Steve was then promoted to the position of Chief Deputy. Steve performed his duties in a professional manner. Steve notified me early in the year of his intended retirement, and in fact did retire on March 30th, 2003.

In addition to the 17 years Steve spent here in the Sheriff's Office, he previously worked for the Conway Police Department for four years and the former Eidelweiss Police Department for one year for a total 22 years of honorable law enforcement service to the people of Carroll County. All of us at the Carroll County Sheriff's Office wish both Steve and Sharylin the very best in their future endeavors.

With the departure of Chief Deputy Richardson, I was proud to promote Sergeant Jonathan Hebert to the rank of Lieutenant to become the new second-in-command of operations of the Sheriff's Office.

Not long after Lt. Hebert assumed his new role, I placed his name in nomination for participation at the FBI National Academy (NA) in their specialized training in Quantico, Virginia. This is an opportunity available only to law enforcement executives, which generally takes three to five years for acceptance due to interest in the

program and its availability. I was delighted that an opening occurred at the last minute this past summer, and Lt. Hebert was invited to attend their fall session. This NA training is recognized world-wide within the law enforcement community as the best of the best.

Lt. Hebert spent eleven weeks at the Marine Corps Headquarters base in Quantico, Virginia, which is also headquarters for the FBI training during the fall, graduating on December 5th, 2003. The benefits of attending this training will assist this Office for years to come. This training is not limited only to that learned while in Virginia, but to the continued network and contacts of classmates made in law enforcement across this country, and indeed around the world.

As a part of this new administrative role, Lt. Hebert prepared an annual report of Calls for Service by number and complaint. There were a total of 2,036 Calls for Service drawn by deputies during 2003.

As demonstrated by the activity numbers at the beginning of this report, both public safety agencies as well as private citizens throughout Carroll County continue to look to the Carroll County Sheriff's Office for help with an array of problems. It remains my goal that this Office shall continue throughout 2004 to be a resource and service provider to our citizens, visitors, fire departments, and law enforcement agencies in any way we can in both a timely and professional manner as needed throughout Carroll County.

I would like to end this report similar to those of previous years. First, I want you to know that at the conclusion of the year 2003 my budget projections came in as expected. Second, and very important, I wish to thank-you for the confidence you have placed in me as your Sheriff. It is very gratifying to have so many of you place your faith in both my staff, and me. I am blessed to enjoy an exceptional working relationship with my staff. From Lieutenant Hebert, to our administrative assistants, each of the sergeants, corporals, deputies, bailiffs, and communications specialists. Their work product, coupled with their energy and commitment to excellence, is second-to-none, and has made me very proud.

I also appreciate and thank all the law enforcement agencies with which we work, and most of all, you, the general public, who have taken such an interest and strong commitment of support to the Carroll County Sheriff's Office.

It is my honor to serve as your Sheriff. As my staff and I strive together to offer better service each day, please know that your interest, support, and vote of confidence does not go unnoticed and is greatly appreciated.

Respectfully submitted,

Scott A. Carr,
Sheriff

CHIEF DEPUTY'S REPORT

After many years of devoted service to the residents of Carroll County, Chief Deputy Steve Richardson retired. Fortunately he has remained with the Sheriff's Office as a Special Deputy and has agreed to assist in the future activities of this office. Upon my promotion to Lieutenant, I began to follow the path that was set by Steve, and I hope to continue on with many of the activities he started, as well as continuing the friendships he created in the community.

Attached you will find the reports of each of the division supervisors as well as the overall statistics for this year. I am pleased to report that the Information Management Company has upgraded our computer software. This upgrade will make the reporting of our statistics cleaner and more accurate. In the years past, the Chief Deputy had to manually count records and compile these statistics.

I would like to thank all of the members of Carroll County Sheriff's Office for their support and assistance during my transition. I would also like to thank Sheriff Carr for his trust and confidence in me and I look forward to our continued work for the citizens of Carroll County.

The following is the Records Analysis Report for the Carroll County Sheriff's Office from the period of January 1, 2003 to and including December 31, 2003:

Aggravated Assault	1	License Offences	15
All Other Larceny	12	Liquor Law Violations	3
All Other Offenses	62	Lost Property	5
Animal Incidents	2	Miscellaneous	103
Arrest	292	Missing Person	1
Arson	1	Motor Vehicle Theft	3
Bad Checks	39	Motorist Assist	11
Burglary/Breaking and Entering	20	Mv Accidents	95
Conduct After Accident	2	Mv Citations	66
Credit Card/Automatic Teller	1	Pornography/Obscene Material	1
Department Assists	110	Prisoner Transport	855
Destruction/Damage/Vandalism	43	Recovered Property	8
Disorderly Conduct	6	Runaway	2
Domestic Violence Act	22	Sexual Assault with an Object	1
Driving Under the Influence	5	Simple Assault	15
Drug/Narcotic Violations	9	Statutory Rape	3
Drunkenness	3	Stolen Property Offenses	2
False Pretenses/Swindle/Co	18	Theft from Building	7
Forcible Fondling	3	Theft from Coin-Operated Mchn	3
Forcible Rape	3	Theft from Motor Vehicle	18
Forgery	1	Town By-law Offenses	0
Incest	2	Trespass of Real Property	13
Intimidation	6	Untimely Death	5
Involuntary Emergency Admssn	39	Vehicle, Abandonment, Other	4
Juvenile Transport	82	Welfare Check	10
Kidnapping/Abduction	3	TOTAL	2036

Respectfully submitted,
 Lt. Jonathan H. Hebert,
 Chief Deputy

CRIMINAL INVESTIGATION DIVISION REPORT

The members of the Criminal Investigation Division wish to congratulate Jon Hebert on his promotion to Lieutenant. We will miss him, but know that he will always be there to offer experienced guidance and direction on investigations. I will continue to do my best to keep the Criminal Division running as efficiently as he did.

I am pleased to announce the addition of Detective Mike Santuccio to the Criminal Division. Mike brings 15 years of law-enforcement experience to the Sheriff's Office and we are proud to have him as part of our team.

Speaking of teams, Detective Perley will be adding a new member to the Sheriff's Office Team very shortly. After many years, we will be obtaining a canine and Detective Perley will be the canine's partner and trainer. Hopefully this may be the "edge" we are looking for. We look forward to having a canine to use in our investigations and know the Carroll County community will benefit greatly from this added resource.

We have seen many "new crimes" that have been sweeping through the North Country. Carroll County continues to be the fastest growing county in the State of New Hampshire. With the growth, people bring new things with them, sometimes good and sometimes bad. During the past year we investigated many different types of crime involving the Internet and computers. This computer age we live in gives people the ability to commit crimes in Carroll County without ever having to set foot here. Credit Card fraud, identity theft, and child pornography are just a sample of the crimes people commit on the Web. Again, we have found that working as a Team is the way to solve these crimes.

Recently the Criminal Division worked together as a team with all of our deputies and stopped a subject from obtaining several thousand dollars worth of fraudulently obtained merchandise from being shipped overseas. The subject had obtained credit card numbers fraudulently and ordered merchandise from several companies around the United States. The items were shipped to an individual in our county who would then re-ship the items overseas. With a team effort we were able to shut down this subject's shipping point in Carroll County and seize the merchandise.

I would like to thank Sheriff Scott Carr for his continued support and the opportunity he gives us to receive training to stay abreast of the new types of crimes we face.

I also would like to thank the members of the Civil and Transport/Warrant Divisions, Dispatch, administrative assistants, Superior and District Court bailiffs and members of the Carroll County Attorney's office for their continued support of this division.

Respectfully submitted,

R. David Meyers,
Detective Sergeant

COMMUNICATIONS CENTER REPORT

The Communications Center has weathered yet another steady year. The Communications Center, which was created last year, has proven to be well worth all the time and effort that was put into it. This year, we will be finishing off the third console position by adding a complete radio console, courtesy of the Ossipee Valley Mutual Aid Association. The third radio position will allow us to provide better and quicker service to the public, rescue and fire department and to all law enforcement personnel. Throughout 2003, the volume of radio traffic in the dispatch was so heavy we were forced to use our backup radio. However, the backup radio is not tied into our radio and log statistic system. So, even though our total statistics for the year are not as high as last year, we were, nonetheless, at least as busy, if not busier.

We currently have a staff of nine full-time communications specialists, but have submitted for a tenth in this year's budget. The tenth position is in order to keep up with the ever-growing demands made on the Communications Center. This also will allow us to cover all shifts with at least two communications specialists at a time.

I would like to thank Sheriff Carr, the Ossipee Valley Mutual Aid Association, the Mount Washington Valley Mutual Aid Association, and the citizens of Carroll County for their support given to the Communications Center throughout the year. The communications specialist job at times can be very stressful, and without your support, it would be that much more difficult.

Respectfully submitted,

Wendy L. Sargent,
Communications Supervisor

Call Totals for 2003

Calls for service	60,213
Radio Transmissions	253,808
Phone Calls Received	54,695
Fire Department	1,912
Rescue Calls	1,961

New Hampshire State Police SPOTS Terminal Totals:

Transaction hours	63,500
Total transactions.	82,343

CIVIL DIVISION REPORT

During the past year, the Carroll County Sheriff's Office received 353 new orders of arrest. Of these, coupled with previous warrants on file, a total of 1,117 currently remain active. A total of 173 warrants resulted in arrests.

The Civil Division served a total of 2,184 civil writs in 2003. The specific breakdown is as follows:

Bulky Attachment	6
Completion	74
Demand for Rent	51
Landlord and Tenant	135
Libel	13
Mechanic's Lien	12
Motion	33
Notice to Quit	111
Order of Notice	310
Other	41
Out-of-State	131
Petition	318
Restraining Order	5
Small Claims Complaint	162
Subpoena	115
Trustee Attachment	7
Writ of Attachment	55
Writ of Possession	59
Writ of Replevin	4
Writ of Summons	542
Writ of Execution	43

Through the above, the Civil Division turned over a total of \$55,000.00 to the Carroll County Commissioners General Fund account as revenue received from the services of civil process. As of December 31, 2003, the Civil Division maintained \$102.26 on hand and \$293.47 in the bank. There remains owed a total of \$359.00 from outstanding invoices.

A total of 38 bad checks were processed through the Civil Division.

Special Deputy Donald Banks collected \$167,144.45 from Writs of Execution. From that amount, \$3,572.59 was turned over to the County as fees.

The personnel in the Civil Division continue to do an outstanding and professional job. They deserve a lot of credit dealing with issues that a lot of law enforcement personnel do not. They continue to do this in a very professional and courteous (as much as possible) manner.

I would like to extend my personal "Thank You" to all of the personnel in the Civil, and Warrant/Transport divisions, including the newest members, Deputy Frechette and Kellsie Downs.

I will again thank Donald Banks for his continued work here at the Sheriff's Office. His workload was increased this year with a higher number of executions granted. He was able to handle this even through his illnesses.

Thank You to the members of the Criminal Division for their assistance when needed.

Thank You to the Dispatchers for your continued work. We do appreciate what you do for us.

Thank You to Lt. Hebert for your assistance and guidance. We have all learned a lot through your work.

Thank You Sheriff Carr for your support and dedication to the Office. We continue to grow in all aspects with you as a leader.

Respectfully submitted,

Domenic M. Richardi
Sergeant, Civil Division

WARRANT & TRANSPORTATION DIVISION REPORT

In 2003, the Sheriff's Office formed a new division, which is tasked with the service of warrants and the transportation of persons. The warrants may be anything from civil orders of arrest, District Court Bench Warrant, Superior Court Bench Warrant (Capias or Mitimus), warrants that are generated by this agency or another law enforcement agency. The second part of the division's responsibilities is to safely and securely move persons that are confined to a facility, be that adult, juvenile, or a psychiatric facility. In the cases of bringing fugitives back to this state, this transport may include air travel. This transportation may be for court appearances, or to a different facility, or to something as simple as a doctor's appointment.

Upon being promoted to the rank of Corporal, I was assigned the duty of supervising this division's activity. For the year 2003, this agency received 353 new orders of arrest, which, combined with those warrants currently on file, resulted in a total of 1,117 warrants currently active. Of those 1,117 warrants, 173 people were arrested and brought before the court.

As you may be aware, with the exception of the Carroll County Jail, we do not have any county hold facilities within Carroll County. This requires many hours, road miles, as well as wear and tear on equipment, and personnel, to move persons between facilities as well as courts. While this division is primarily tasked with this job, it would be impossible to complete without the assistance of all of the deputies.

During 2003, this agency moved:

859 persons confined to a correctional facility;

82 persons confined to a juvenile facility; and

55 persons being involuntarily admitted to a psychiatric facility,

totaling 996 persons moved in 365 days, which breaks down to approximately three persons per day.

What this figure does not tell is that, in many cases, the deputies who are transporting these people also are required to maintain custody and control over them while they are making court appearances, or physicians' appointments, etc. So, while three people per day may not seem to be many, when you take into account that in many cases just to get them to a court appearance requires an hour or more ride to Concord, or to Berlin, or to Manchester, then an hour or more drive back to the court, then the time while at the court, and then returning them to the facility as necessary, it becomes quite clear that the time and manpower required to accomplish this task is significant.

Additionally, while the new jail was being constructed, we moved a number of prisoners to other facilities within the state, most notably the Grafton County Jail. And while we were assisted in many cases by the Grafton County Sheriff's Office, on more than a few occasions the trip to the Grafton Jail was made by our deputies, which takes approximately half a shift for the round trip. We are fortunate to have the new jail facility now open and accepting all types of detainees once again.

I would like to take the opportunity to thank all of those individuals who make these tasks go as smoothly as possible, in particular the deputies, for their work ethic, the command staff for their understanding and support, and the support staff for making sense of the sometimes senseless.

Respectfully submitted,

Corporal Timothy E. Thompson,
Supervisor

CARROLL COUNTY JAIL AND HOUSE OF CORRECTION

On November 7, 2003, the new Carroll County Jail and House Of Correction (HOC) were officially opened. I would like to thank the taxpayers of this county and express to all of you not only my thanks but also that of the staff and those who reside in this institution. What a difference it has made! You all should be proud of this facility.

The road that has brought us to this point has been a long one and not without its problems. We met each obstacle with perseverance and determination and got through it. The residents of this county should be very proud of the men and women that work here. I know I am. They have given unselfishly of themselves and volunteered their spare time to make this dream become a reality. They are professional and very dedicated to the Care, Custody, and Control of this facility.

The new facility does not have a lot of unnecessary frills but it will meet our building needs for years to come. It has given the individuals temporarily incarcerated here a library and two fully-functional classrooms. In 2004, we will be looking into adding new programs along with the ones currently offered to assist in reducing the recidivism rate. There is a medical wing with an exam room, pharmacy, acute care room, and storage. This year saw this agency get its first full-time nurse. The taxpayers should be pleased to know that we believe this has decreased frivolous medical complaints and the cost associated with them and has increased care to those who are truly in need. There are new cells and dayrooms that meet all current standards and regulations. The facility also has a fully operational laundry room with large washers and dryers, and a visiting room that is conducive to allowing the inmates stress-free visiting time with their loved ones and friends.

The safety and security of the facility has increased ten-fold. Due to security reasons I will not get into too much detail, but I would like to touch on the following. There is a new vehicle sally-port and processing area. The processing area, where individuals are received for incarceration, is monitored by numerous cameras, as are other areas of the facility. It has large holding cells and property storage. These were seriously lacking or nonexistent at the old jail. The entire jail has a fire suppression system. We have installed a computer network that allows work to be done from various locations throughout the facility and saves the time it takes to get certain aspects of the job done.

I would like to publicly thank the County Commissioners for their tireless efforts and long hours during this project. These people do not get the recognition they deserve for their efforts not only to this project but the county government as a whole. I'd also like to thank the administrative staff in the Commissioners' Office, as well, for their contribution and administrative assistance during this construction project.

Along with the Commissioners, we should thank the Jail Committee and the County Delegation. Before a piece of earth was moved or concrete poured, these dedicated individuals were working hard to make this new facility happen and were working diligently with the taxpayers in mind throughout the process.

The year ending 2003, as with years in the past, I must recognize the continuing efforts of Sheriff Scott Carr and all the men and women at the Carroll County Sheriff's Department for their unwavering support and assistance towards a successful mission. Also, I would like to thank County Attorney Robin Gordon and the staff at the County Attorney's office for their assistance and support.

This only scrapes the surface of what the new facility has done for not only the offenders but also the county employees that work here at this facility. We must be cautious, however, and realize that although this new facility takes care of the majority of issues we were facing, it does not answer them all. We will, not only as an agency but also as a community, need to address issues such as staffing, preventive programs, building maintenance, safety, and security. So the county closes a chapter in its history of providing correctional services and opens a new one with the new Carroll County Jail and HOC building.

Respectfully submitted,

Dennis Robinson, Director
Carroll County Department of Corrections

A. Total Number of Inmates Booked in 2002 and Held Over into 2003

1. Held Adult Males	28	Days Served in 2003	2047
2. Committed Adult Males . . .	18	Days Served in 2003	1201
3. Held Adult Females	2	Days Served in 2003	517
4. Committed Adult Females. . .	2	Days Served in 2003	447
Total Handled	50	Total Days Served.	4212

B. Total Number of Males Booked in 2003

1. Held Adult Males	523	Days Served in 2003	3514
2. Committed Adult Males . .	145	Days Served in 2003	3994
Total Handled.	668	Total Days Served	7508

C. Total Number of Females Booked in 2003

1. Adult Females Held	88	Days Served in 2003	414
2. Adult Females Committed. .	18	Days Served in 2003	383
Total Handled.	106	Total Days Served.	797

D. Total Number of Male and Female Bookings

1. Total 2003 Bookings	774	Total Days Served.	8305
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E. Total Number of Male and Female Bookings, Plus Carry-Over from 2002

1. Total of Inmates Handled in 2003	824
2. Total of All Time Served in 2003	12517
3. Total Number of Meals Served	49775

F. Breakdown of Inmate Age Groups

1. 10-18 years old	73
2. 19-25 years old	216
3. 26-35 years old	164
4. 36-45 years old	170
5. 46-55 years old	94
6. 56-65 years old	15
7. 66-75 years old	9
8. Over 75 years old	2
Total of Above	743

G. The following is a list of alleged crimes committed by inmates that were confined in the Carroll County Jail and House of Correction in 2003:

1. Accomplice to Theft	1
2. Aggravated DWI	6
3. Aggravated Felonious Sexual Assault	2
4. Assault	2
5. Bad Checks	3
6. Bail Revoked.	6
7. Bench/Electronic Bench Warrant	90
8. Breach/Violation of Bail Condition	3

9. Bail Jumping	2
10. Burglary	2
11. Capias	29
12. Civil Warrant	7
13. Conduct After Accident	7
14. Criminal Liability Conduct of Another	4
15. Criminal Mischief	15
16. Criminal Threatening	17
17. Criminal Trespass	10
18. Disobeying a Police Officer	18
19. Disobeying or Violating a Court Order	3
20. Disorderly Conduct	3
21. Domestic Disturbance	3
22. Driving After Declared a Habitual Offender	6
23. Driving After Revocation	3
24. Driving After Suspension	50
25. Driving Without Valid License	4
26. Driving While Intoxicated	45
27. Driving While Intoxicated 2nd	25
28. Driving While Intoxicated Subsequent	8
29. False Imprisonment	3
30. False Report of Law Enforcement	3
31. Felon in Possession of Firearm	2
32. Felonious Sexual Assault	3
33. Fraud	2
34. Fugitive From Justice	12
35. Forgery	4
36. Harassment	1
37. Hold for Transfer to State Prison	9
38. Hold for Superior Court	7
39. Indecent Exposure/Lewdness	3
40. Kidnapping	1
41. Minor in Possession	7
42. Misuse of Plates	3
43. Operating About Under the Influence of Drugs or Alcohol	2
44. Possession of Controlled Substance	7
45. Possession of Dangerous Weapon	1
46. Possession of Alcohol	6
47. Possession of Controlled Drug	8
48. Possession of Cocaine	2
49. Possession of Marijuana	6
50. Possession With Intent to Sell/Distribute Controlled Drugs	3
51. Violation of Probation	56
52. Prohibited Sales	3
53. Prohibitions	6
54. Protective Custody	196

55. Receiving Stolen Property Class A	1
56. Receiving Stolen Property Class B	2
57. Reckless Conduct	9
58. Resisting Arrest or Detention	20
59. Sale of Controlled Drug	3
60. 72 Hour Probation Hold	15
61. Second Degree Assault	3
62. Simple Assault	28
63. Taking Without Owners Consent	1
64. Tampering With Witness	2
65. Theft	2
66. Theft by Unauthorized Taking	9
67. Shoplifting	1
68. Theft by Deception	4
69. Transportation of Alcohol	10
70. Transportation of Controlled Drug	3
71. Unauthorized Use of Vehicle	5
72. Violation of Domestic Violence/Restraining Order	19
73. Willful Concealment	5
74. Failure to Appear	5
75. Contempt of Court	3
76. Accomplice to Burglary	2
77. Speed	2
78. A.W.O.L	1
79. Driving After Suspension 2nd	6
80. Obstruction of Government Administration	1
81. Open Container	9
82. Possession of Drugs	10
83. Theft of Firearm	2
84. Arrest Warrant	26
85. First Degree Assault	2
86. Burglary Unclassified	4
87. Reckless Operation	6
88. Driving After Suspension Subsequent Offense	3
89. Habitual Offender Unclassified	7
90. Receiving Stolen Property Unclassified	9
91. Violation of Protective Order	12
92. Assault/Simple Assault Domestic	34
93. Attempted Felonious Sexual Assault	3
94. Second Degree Assault Felony	2
95. False Identification	2
96. Detention Order	31
97. Driving an Unregistered Vehicle	6
98. Interfering With Custody	2
99. Operating After Suspension DWI Related	2
100. Obstructing Report of a Crime	3

MOUNTAIN VIEW NURSING HOME

Our 103-bed Nursing Home is licensed to care for both the Medicare and Medicaid population.

We make every effort to uphold our mission statement listed below:

"It is Mountain View Nursing Home's mission to provide an environment where all residents can enjoy their highest potential in the quality of life. It is our belief that this mission may best be attained by providing physical, medical, emotional, and spiritual support to each resident in a loving, compassionate, home-like atmosphere where their fullest potential can be reached."

Many of our residents are frail and require total care with their activities of daily living, i.e., walking, eating, toileting, bathing, and transferring.

In 2003, we admitted 34 residents and occupancy was 98.1%. On average for the first nine months our beds were mostly filled. Suddenly in October, November and December there was an extremely high number of deaths, which depleted our waiting list, and our census dropped.

We billed for 36,884 days of resident care, of which 311 days were for Medicare, 26,291 Medicaid, and 10,282 private payer days. There were 157 unbillable retained days and 554 unoccupied days.

Our daily room rate was \$140.00. Our Medicaid reimbursement rate was \$127.80, effective February 1, 2003, and it changed to \$123.79 on August 1, 2003. This rate is based on both our operational costs plus a complicated formula to calculate our resident acuity rate. The acuity factor attempts to recognize the higher labor intensity to care for the "heavy" care residents and conversely a lower daily rate for "lighter" care residents.

As with most nursing homes, staffing in the nursing department was an issue. There is a shortage of LPN's (Licensed Practical Nurses) and RN's (Registered Nurses). To that end, we had to utilize the Advantage Care Agency to provide us with nurses. This expense was \$118,000. We had a lesser problem in the recruitment of LNA's (Licensed Nursing Assistants); however, it is an ongoing issue.

The home instituted an LPN/RN Education Financial Assistance Program to recruit and retain nurses. There are currently three nursing employees matriculating to become RN's. The home provides financial assistance and the employee must commit to remain as our employee.

Last September 1st, the home contracted with Genesis Rehabilitation Services to provide physical, occupational, and speech therapies as we didn't have the professional staff to consistently provide these essential services. They have "screened" most residents. The rehab services have helped some residents regain their strength and

endurance with their mobility and ambulation. The home plans to introduce a Restorative Nursing Program in early 2004, which will supplement their services and be the intermediate stage, followed by routine maintenance therapy.

Our dietary department saw a change in leadership. Rob Horace became the new food service director, as Ken Foss transferred to Manchester. Both are employed by Fitz-Vogt, the food service consultant management company.

There were 187,349 meals served to our residents, staff, visitors, and House of Corrections. Mr. Horace has made several menu changes, which have been very well received by the residents.

The resident social activity department held summer and winter fairs. They raised \$2,500. These funds are used to defray the cost of paid musical entertainers, special restaurant trips, and resident Christmas gifts. The department is currently fund-raising for an air conditioning unit for the 17-passenger bus. They have raised \$4500 and the goal is \$10,000.

Our Social Service Department continues to offer a family support program.

The home has an Ethics Committee, which meets quarterly. A special chaplain's questionnaire is distributed via Social Service at the time of admission. It serves to help us identify the resident's spiritual/religious wishes.

The home continues to keep pace with the computer technology demands. There were ten new workstations installed throughout the year to upgrade old computers that weren't compatible with Windows XP and Office XP.

The state survey team cited us with four deficiencies during the annual survey.

Our fiscal year un-audited reports were not available for review at this time. The home did not receive the \$200,000 Proportionate Share Payment (PSP) due from the government, which we have received for the past several years.

We are very thankful for the dedication of our staff, families, and volunteers, the County Commissioners, State Representatives, and the Carroll County Taxpayers for their continued support.

Respectfully,

Gregory F. Froton,
Administrator

HUMAN SERVICES DEPARTMENT

The Human Service Department's primary responsibility continues to be the monitoring of and accounting for the funds expended for the local unit share of the cost of Old Age Assistance, Aid to the Permanently and Totally Disabled, Elderly and Adult Services, and Board and Care of Children. The county also shares some programmatic responsibilities with the state in the area of Board and Care of Children.

The staffing of the department remained unchanged. Forrest Painter remained in his position as director, and Stephenie Milbury and Lisa Howard remained in their respective clerical/assistant positions.

The expenditures for Old Age Assistance (OAA) and Aid to the Permanently and Totally Disabled (APTD) showed a slight decrease in expenditures. Both are a result of changes in the recipient population as there were no programmatic or assistance level changes.

The expenditures for Elderly and Adult Services (DEAS) decreased slightly from 2002 (after adjustment for a retroactive adjustment in 2002 for 2001). The reason is twofold - the reimbursement rates at the primary facilities in which the majority of recipients are located had decreases in their reimbursement rates in 2003 and there was also a decrease in the number of recipients.

Of particular note in 2003 was the recording of revenue associated with the DEAS account. There were two sources for the revenues received. The first resulted from an adjustment in the Federal Medical Assistance Percentage. The Jobs and Growth Tax Relief Reconciliation Act of 2003, signed by President Bush effective May 23, 2003, increased the federal share of nursing home care from 50% to 52.95%. Consequently, the county share was reduced from 25% to 23.525%. The second source of revenue was the county share of drug rebates that the State of New Hampshire received from the prescription drug companies. It is anticipated that both sources will continue to generate revenues in 2004 but neither is being considered as anything more than temporary.

The expenditures for Board and Care of Children remained essentially unchanged and are attributable to a static caseload as well as a low number of expensive placements.

In addition to monitoring and accounting for funds, the Department administered the grant program to provide incentive funds for Juvenile Prevention Programs. The grant funds are provided to the county through the state general fund. The county receives grant applications and a panel of eight reviews the proposals and makes funding awards. The panel members for this review cycle were: for the Carroll County Delegation: Representative Henry Mock; the County Commissioners: Marge Webster, David Sorensen, and Randy Lyman; for the State of New Hampshire: Eileen Mullen-Kennedy, André Blaise, and Justine Oktavec. The position of the eighth member, elected at-large by the other seven, was filled by Maryellen LaRoche, Director of Carroll County Health and Home Care.

Respectfully submitted,

Forrest W. Painter,
Director of Human Services

REGISTRY OF DEEDS

The Registry's actual income for 2003 was \$1,337,095.00 (including surcharge of \$56,143.00), which represents \$407,941.00 over projected income of \$929,154.00.

In 2003, the "labor intensive" services of the Registry - recording (\$847,786.00), customer copying (\$117,096.00), and fax services (\$11,115.00) - produced a total income of \$975,997.00. Commission collected on sale of transfer tax stamps was \$309,013.00, up from \$266,020.00 in 2002. Bank interest earned was \$5,974.00, down from \$7,099.00 in 2002.

Document docket count as of December 31, 2003 was 28,902, an increase of 4,516 over 24,386 for the year 2002. A chart showing the instrument count by town provides an opportunity to compare activity. Bear in mind that the chart includes all types of documents, not just deeds and mortgages. A separate chart shows a breakdown by town of mortgages, deeds, foreclosures, IRS liens, and financial statements (UCC forms). As I write this report, the traditional real estate market in Carroll County appears to be somewhat strong, although national news reports indicate a declining economy. It is therefore very difficult to predict the future for 2004.

As Register of Deeds, it was my honor on Wednesday, December 10, 2003 at 11:30 a.m. to present to each of our Registry employees the New Hampshire Registry of Deeds Association prestigious Certificate of Special Recognition for Outstanding Dedication and Professionalism, together with the Association official pin. Those employees receiving the award were:

Pamela Berland (Ossipee)
Arlene Chase (Wolfeboro)
Bonnie Arsenault (Ossipee)

Anna Hill (Ossipee)
Lori Lemery (Wolfeboro)
Diana Spaulding (Wakefield)

This was a statewide event in which all ten counties participated. As expressed by the New Hampshire Registry of Deeds Association: *"All of the Registry of Deeds employees in this state have given a whole new meaning to the words "teamwork." For the past two years, the number of recordings has increased as much as 40% in most registry offices. In most instances, staff levels have remained the same and employees continue to struggle to keep up with the workload. Together, employees have been able to sustain the high quality of service to the public and their respective counties. Quality has never been compromised with negative comments or complaints, nor has the ultimate goal of trying to keep the Registry of Deeds office up-to-date."*

"When we think of our employees, words such as cooperative, unselfish, caring, respectful, committed, loyal, and hard-working all come to mind. The work ethic of all of these employees speaks volumes and is represented by their punctuality and regular attendance at work."

I wish to express my sincere appreciation to my deputies, office staff, and the County Business Office for their splendid support, as well as the courtesy shown to me by the County Commissioners and members of the Delegation.

Respectfully submitted,

Lillian O. Brookes,
Register of Deeds

CARROLL COUNTY REGISTRY OF DEEDS COUNTS FOR 2003-01-01 TO 2003-12-31

TOWN	MTGS	DEEDS	FORECLOSE	IRS LIENS	FIN STATE
ALBANY	94	70		1	2
BARTLETT	781	626	8	1	24
BROOKFLD	138	62			1
CARROLL	39	330		20	132
CHATHAM	41	35			
CONWAY	1314	914	8	22	82
EATON	52	30			
EFFINGHAM	160	185	2		
FREEDOM	259	238			4
HALES LOC	22	17			
HARTS LOC	4	9			
JACKSON	200	172	2		6
MADISON	416	292	1	1	3
MISC	2	1			
MOULTBORO	1206	722	7	16	10
OSSIPEE	584	454	3	17	25
SANDWICH	164	124		2	1
TAMWORTH	302	241	2	4	8
TUFTBORO	463	284	3		2
WAKEFIELD	884	531	3	10	5
WOLFEBORO	1090	606	5	17	17
TOTAL	8213	5944	44	112	322

CARROLL COUNTY REGISTRY OF DEEDS INSTRUMENT COUNT BY TOWN

LOCATION	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL to DATE
ALBANY	25	20	24	15	32	36	33	43	26	35	19	26	334
BARTLETT	213	171	176	237	237	223	221	200	217	272	207	179	2553
BROOKFLD	23	19	32	33	40	29	40	42	34	39	19	22	372
CARROLL	269	246	255	292	390	305	315	311	290	309	241	271	3494
CHATHAM	9	6	9	6	16	17	4	13	8	14	19	8	129
CONWAY	320	251	317	303	390	341	386	411	393	423	309	358	4202
EATON	12	12	10	19	12	18	13	11	12	16	7	9	151
EFFINGHAM	39	39	51	48	41	67	58	51	44	71	60	33	602
FREEDOM	52	60	62	60	69	71	91	107	74	88	72	57	863
HALES LOC	11	7	7	10	5	3	2	8	2	17	1	4	77
HARTS LOC	0	2	1	3	2	1	0	0	8	0	0	4	21
JACKSON	57	52	54	75	87	44	63	53	59	57	41	24	666
MADISON	95	89	83	113	141	100	134	115	87	147	87	83	1274
MISC	2	4	0	1	0	2	3	1	1	3	2	1	20
MOULTBORO	305	258	288	307	287	336	338	377	363	349	272	269	3749
OSSIPEE	120	98	128	163	250	156	182	145	191	183	148	153	1917
SANDWICH	28	28	34	36	66	52	35	55	64	58	29	38	523
TAMWORTH	68	52	65	70	89	71	111	96	99	114	83	79	997
TUFTBORO	92	83	94	109	155	151	119	119	150	151	82	95	1400
WAKEFIELD	184	135	184	223	216	199	241	237	255	272	180	210	2536
WOLFEBORO	228	241	280	366	316	296	336	334	291	357	221	275	3541
ELSEWHERE	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	2152	1873	2154	2489	2841	2518	2725	2729	2668	2975	2099	2198	29421

UNH COOPERATIVE EXTENSION

Our mission statement states that "UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy." This past year, Carroll County UNH Cooperative Extension Educators continued to serve Carroll County residents and non-residents in the following program areas: Agricultural Resources and Environmental Stewardship, Nutrition Connections, Family Development, Forest Resources, Family Lifeskills and 4-H Youth Development.

Tina Savage, Extension Educator, Agricultural Resources and Environmental Stewardship, reports that the face of New Hampshire agriculture is changing. While there is still commercial agriculture, there is a growing population of smaller part-time farms.

This audience needs basic information on animal husbandry to include: nutrition, housing, pasture management, manure management, selection, marketing, forage management and business. A multi-year effort is underway using workshops, pasture walks, and farm visits as primary ways of conveying this knowledge to this audience. Extension hosted goat management, poultry management, and beef marketing workshops. These workshops were well attended. Tina has educational responsibilities in the area of livestock in Strafford County as well as in Carroll County.

Through an annual application process, Master Gardener Interns are selected from each county to participate in 10 weeks of horticultural training. Upon completing the training program, interns must complete 45 hours of volunteer service to become full-fledged Master Gardeners. After their intern year, Master Gardeners must complete 15 hours of volunteer service in order to remain active Master Gardeners. Carroll County currently has 25 active participants. These volunteers multiply the effect of Cooperative Extension by providing outreach to communities through a variety of educational programs, news articles, and experiential learning opportunities.

A major 2003 Master Gardener Project highlight for the year was the Veggie Volunteer Program. Under the direction of Master Gardener Jory Sivin, and through the generosity of the Sherman Farm, volunteers from youth groups, schools, and private individuals met at the Sherman Farm in East Conway during the summer growing season. Collection of vegetables began the last week of June and continued throughout the growing season. While picking and washing surplus fresh vegetables from the Sherman's fields, the volunteer groups had the opportunity to see a working farm in operation, tour the dairy and livestock facility, and gain the satisfaction of helping others in the community. They picked, washed, boxed and delivered donated vegetables to food pantries and kitchens in the towns of Conway, Tamworth, Freedom, Madison, and Ossipee. Reports from the recipients showed an average of 1360 people received vegetables each week totaling 17,675 consumers during the 13 weeks of operation. Local food pantries and meal programs saved an average of \$430 dollars each week for a total of \$5,771.

Geoffrey Njue, Extension Educator, Agricultural Resources, has educational responsibilities in the area of ornamental horticulture for both Carroll and Strafford Counties. Geoffrey's educational programs in the County focused on the use of educational seminars and workshops, twilight meetings, hands-on demonstrations, farm visits, and one-on-one assistance. One-on-one direct assistance to commercial growers focused on direct marketing and general farm business expansion. The subjects covered in the twilight meetings and workshops included: nutrient management and the management of the root zone for greenhouse crops. This included hands-on demonstration and practice on the techniques of testing and monitoring soil acidity (Ph) and electro conductivity (EH) levels. Pest management for greenhouse crops included training on the recognition, identification and methods of control of common insects and pests. The use of cover crops as a tool for weed control as well as the use of plastic mulches in dealing with this issue were explored.

Evaluations as to the effectiveness and the success of these programs were conducted using end of session evaluations and follow-up visits to growers. This exercise demonstrated that the growers improved their knowledge and skills in these subject areas with many adopting new practices or improving on existing practices.

Peter Pohl, Extension Educator, Forest Resources, has the primary responsibility of assisting the private forest landowners in the county to manage their forest land using the best healthy forest management practices. A healthy forest ensures the future of our forest economy, an attractive landscape that supports our tourist industry, and the protection of our wildlife and forest resources. To accomplish these objectives, Peter works with individuals, municipalities, organizations, forest industries, and members of the logging community.

This year Peter has devoted time to evaluating the eight parcels of land owned by the University of New Hampshire known as the Lord Property. These 1200± acres are located in the Towns of Tamworth, Ossipee, and Albany. An intensive bio-timber inventory has been completed on each of these parcels to help evaluate the value of these lands to the University and to determine whether the institution should continue to own these properties or whether they should divest themselves of some or all of this acreage. Peter's major contribution to these detailed inventories is to write the management prescriptions for each of the forest types that have been mapped on each parcel. These prescriptions will guide the management activities for each tract of land. Income-generating projects have been identified so that if the University decides to retain ownership, the Woodlands Department at UNH can begin to more intensively manage this acreage for income generation and research activities.

The forestry sub-committee of the Mount Washington Valley Economic Council (MWVEC) continues to work on the forestry cooperative idea. This is designed to utilize locally grown timber products in local construction projects. The intent is to increase the value added component to our local forest economy. In addition, this committee has researched the value of municipalities owning property. They have examined a number of towns and have developed a case that illustrates the value of municipal ownership not only for revenue generation but for the retention of open

space and the rural character that everyone cherishes. They plan to meet with the selectmen in the towns throughout the MWVEC area to share the results of their findings and to urge towns to expand their ownership and engage in responsible forest stewardship of this acreage.

Peter continues to participate in the logger certification training program. He instructs the Fundamentals of Silviculture course. This is one of the required core courses that teaches the logging community the art and science of managing a forest.

Family Development programs continued to focus on food safety, parenting, and financial management. Ann Hamilton, Extension Educator with the Family Development program, worked with the food service industry to teach employees safe food handling practices. Two hundred sixty food service workers attended programs focusing on the most commonly reported causes of food-borne illness outbreaks attributed to food service establishments: improper cooling, failure to hold food at the proper temperature, and poor personal hygiene. Serving safe food is vital to an establishment's success.

Financial management education efforts focused on helping people decrease debt, increase savings, and increase financial decision-making skills. Several different programs were offered that helped people reach their financial goals. A partnership was formed with the NH Housing Finance Authority (NHHFA). NHHFA "Smart Account" participants are required to attend financial management education programs. The UNH Cooperative Extension curriculum Making Money Work for You (MMWFY) meets the requirement. New Hampshire Department of Corrections Strict Probation Program participants are also required to successfully complete MMWFY.

Strict Probation Program participants and families involved with the New Hampshire Division of Children, Youth & Families continue to be referred to parenting programs offered through UNH Cooperative Extension. Educational programs focus on research that indicates that parents are more effective if they are knowledgeable about their own child, child development and positive discipline techniques.

Diane Gilmore, Family Lifeskills Program Coordinator, assists families involved with the New Hampshire Employment Program. She works with the Temporary Aid to Needy Families (TANF) program by providing a 90 hour curriculum of study covering topics in money management, parenting, nutrition, personal skills development as well as building self confidence and support networks within a work simulation model. Graduates are better equipped to enter the work force and be more efficient members of society.

Joanne Knowlton, Educational Program Coordinator, Nutrition Connections, provides educational programming in the areas of nutrition, food budgeting, supermarket shopping skills, food safety, and the benefits of exercise to limited resource groups and individuals. Nutrition for youth is addressed by utilizing USDA Team Nutrition materials and curricula as well as a variety of other programs in schools and

child care centers. Nutrition for seniors is addressed through the specially designed NutraNews newsletters and *Planning Ahead, Staying Ahead* for Seniors. There are several nutrition courses available for adults, including a home-study course and opportunities for a variety of workshops. Specialty programs include food safety training for food pantry volunteers, the *Great Beginnings* curriculum for pregnant teens, youth and adult gardening projects, and nutrition training for child care providers.

During the past program year, over 100 adults participated in nutrition lessons, either in a series or in a single meeting. Twenty-six day care providers completed the *CARE Connection Program*, addressing nutrition needs of young children and basic food safety. One hundred and fifty adults and youth received lessons and information on physical activity, and 80 students, pre-K through grade 2, received a series of nutrition lessons.

Dorothy Burrows, Extension Educator, 4-H Youth Development, continues to provide a wealth of educational programming to the youth throughout the county. The 4-H Youth Development Club Program in Carroll County is active with 30 community based and family 4-H Clubs. Approximately 200 youth were involved in the 4-H Club program in 2003.

The following is a list of three projects that took place during the past year: Students from the Brett School in Tamworth and from Moultonborough Academy participated in a Conservation Field Day held for seventh graders at Camp Belknap in Tuftonboro. They took part in eight workshop sessions relating to a wide variety of topics, including deer ticks, West Nile virus, water quality, soil profiles, forest management, aquatic invertebrates, and fish and wildlife in New Hampshire. Approximately 125 students and teachers took part. Students from the vocational center in Wolfeboro were involved in workforce preparedness activities with the 4-H Educator and practiced presentation skills as well as resume writing and interviewing skills. Two thirds of the students reported feeling more comfortable about making presentations and presenting themselves for job and college interviews after completing this process. Babysitting classes were conducted at Ossipee Central School and at the Wolfeboro Library. Forty-nine participants completed the courses. Forty-five reported that they were definitely better prepared to begin work as baby sitters than they had been before taking the course.

We are proud of our position as primary outreach unit of the University of New Hampshire, one of the nation's few Land, Sea and Space-Grant universities. Cooperative Extension works in communities throughout the county "helping you put knowledge and research to work." We are committed to addressing the county's critical and emerging issues in partnership with faculty, staff and students across the University. This collaboration involving Cooperative Extension, academic programs and research combines UNH's diverse resources needed to address Carroll County's economic, social, and environmental challenges.

Respectfully submitted,

Peter W. Pohl,
County Office Administrator

SUMMARY CARROLL COUNTY DELEGATION MEETINGS

February 3, 2003	Budget Presentations
February 17, 2003	Budget Presentations
March 17, 2003	Recessed
March 21, 2003	Budget Review and Approval
March 21, 2003	Proclamation
June 16, 2003	1st Quarter Operating Review
September 22, 2003	2nd Quarter Operating Review
December 17, 2003	3rd Quarter Operating Review

FEBRUARY 3, 2003

Carroll County Administration Building

Present: Representatives Patten, Dickinson, Philbrick, Brown, Derby, Hatch, Kenney, McConkey, Merrow, Mock, Olympio, and Benson; County Commissioners Webster, Sorensen, and Lyman.

Chairman Patten convened the meeting at 9:05 a.m.

Rep. Dickinson made a motion to go into Convention, seconded by Rep. Philbrick, and carried.

Rep. Hatch made a motion to approve the minutes of December 12, 2002. Seconded by Rep. Philbrick, and carried.

Com. Webster asked the Delegation for permission for the Commissioners to negotiate with the Historical Society regarding the old courthouse building. Rep. Merrow made a motion to so give the Commissioners permission to negotiate the courthouse building with the Historical Society, Rep. Hatch seconded the motion, and discussion followed. Rep. Mock asked how far proceedings had progressed. Com. Webster replied that it had been discussed several times. Rep. Babson made a motion that the Commissioners report back on their findings to the Delegation before taking action. Rep. Hatch seconded the motion. Rep. Derby was informed that the Commissioners were not going to get an appraisal. Rep. Merrow said that this was started two years ago and that the Historical Society needs to start fund-raising. He will provide a copy

of the current tax card from the Town of Ossipee. Com. Webster said that she will bring materials to the February 17th meeting. She also said that the intent was to sell the building for \$1.00 (one dollar) with the stipulation that if it is not used by the Historical Society, it will revert back to the County. By voice vote, the amendment and the motion carried.

Rep. Dickinson made a motion to go out of Convention, which was seconded by Rep. Philbrick, and was carried.

Ed Person presented the Carroll County Conservation District budget. He explained that they share office space in Conway. He said that their projects include the water quality of Chocorua Lake and a park on the Pequawket, for which they wrote grants. He was unsure of what fund-raisers they would do this year. He said that they are asking the County to pay the salary of their office person, and they will raise the rest. He was concerned that they would not be able to build capacity because, if they had extra money, he feared that the County would cut money from their budget. They plan to buy a computer for their use in the office. Rep. Dickinson asked Mr. Person to meet with the Regional Appropriations Sub-Committee on February 10th at 9:30 a.m.

Sheriff Scott Carr handed out information regarding the impact the Teamsters' Contract would make on the budget. The increase will be \$35,719 for year one, and \$85,216 for the second year. This is about a 7% increase, an hourly raise of \$1.00. When asked, he listed all the items negotiated in the contract. The Sheriff said that the deputies still do not meet the median income of deputies within the State. Rep. McConkey made a motion to accept the two-year Teamsters' Contract as issued. Rep. Hatch seconded the motion. Rep. Mock expressed concern about the impact on the budget saying that we must keep costs down. Rep. Dickinson suggested tabling the motion. Sheriff Carr said that he is going to lose employees. He explained the rates paid for Special Details. On a role call vote, the motion to accept the Teamsters' Contract as presented passed 10 to 2.

Sheriff Carr explained that the Madison Selectmen want the Sheriff's Department to provide 80 hours of police time a week because they do not have a police department. He said it would save money because they are presently covering Madison with no pay. A subcommittee has met to discuss this issue. Sheriff Carr said that Madison would pay \$122,548 for 2003 and \$135,861 for 2004. Rep. Babson said that he is opposed to the expansion, but would feel better about it if the same two men did the job, rather than shuffling everyone through. The Sheriff said that he would want everyone to be familiar with the town. Com Webster reminded the Delegation that the Town of Madison may not vote for it. Com. Sorensen remarked that a commissioner should have been on the subcommittee looking into it. Rep. Dickson made a motion to refer the question of the Madison contract to the Commissioners after the vote in Madison, with the Delegation's approval of the concept. Rep. Kenney was told that the duties would be the patrolling of roads and that there would be additional time, if needed, beyond the 80 hours. Rep. Philbrick said that Madison would be providing the telephone, office, and computer. Rep. Mock questioned why we need two more men, since they are covering Madison now. Rep. Philbrick said that Madison

is now covered only on call. Sheriff Carr read through the list of the 300 calls answered in Madison during the last year. After Rep. Babson called the question, the role call vote was 10-2 in favor of the concept.

Rep. Babson asked why the estimated revenue for special details was so low, and was told that it was a cautionary estimate. In response to a question from Rep. Hatch, Sheriff Carr said that he wanted the new secretary to type reports for the deputies so they would be out on the road, not in the office.

Bernadine Jesseman of Retired Seniors Volunteer Program (RSVP) presented her budget. The number of units of service or volunteer hours is up in the southern part of the county. Much of their time is spent transporting people. Several representatives spoke in favor of the work RSVP does. Rep. Dickinson asked Ms. Jesseman to attend the subcommittee meeting on February 10th at 10:00 a.m. and a vote will be taken at that time.

Registrar Lillian Brookes presented her budget. She reminded the representatives that her budget preparation began in August, and that she met with the Commissioners in October. She said that it is difficult to predict what the income will be, but it seems that the real estate market is still strong in Carroll County. She has raised the amount in line with the current increases.

In the Commissioners' budget, Com. Webster explained equipment repairs were increased for internet services. In response to a question from Rep. Babson, she said that the paving of the County Farm Road was not included in the budget. In response to a question from Rep. Merrow, she said that there was no agreement for the county to leave the road ready for paving and suggested that he attend the next jail committee meeting. She said that they may need to increase the electrical budget.

In the Farm budget, there is money for a new hay tender. There will be no cost for the planned clean-up. When Rep. Babson asked why the hay revenue was down, Com. Sorensen said that about twelve acres have been taken out-of-use by the construction. It was explained that although the farm is not a money maker, it provides work for the inmates of the jail.

The new water system is complete. All 42 customers have meters. Money will be spent for the billing program. The only figures available are estimates because the system has been operating only since November.

In the Maintenance budget, a change to in-floor heating for the new jail caused an increase. There will be increases in the heat and electricity because of the two buildings. There will be a part-time nurse and a contracted doctor for the new jail. Rep. Babson commented that money for the strip-search cases did come from the county money. He also said that in any future building projects, an effort should be made to be sure that all expenses are included. Com. Webster said that there would be an inclusive clause. It is hard to predict how electronic monitoring and work release programs will influence the budget. Rep. Hatch asked about the possibility of medical insurance programs of the inmates being billed to cover medical expenses incurred while in jail. New legislation should result in Medicare costs plus 10% being paid.

County Attorney Robin Gordon explained that she is asking for a part-time office person in her budget. She is continuing to look into the Pre-Trial Release Program. She also is asking for funding of the SPOTS program in her office, because they use it frequently. They need two new laptop computers, also.

Karen Hebert went over the Victim-Witness Program budget. She is asking for a salary of \$33,000 because her workload is way up and she is the lowest paid person in her position in the State. There was discussion as to whether the insurance benefit should be retained in her budget, even though she does not use it. She also is in need of some audio-visual equipment. When Rep. Hatch asked what the policy is for going out to bid, Com. Webster said that if the cost is over \$5,000, they must go out to bid.

Rep. Dickinson made a motion to go into Convention to give the Commissioners input about the land swap question, which was seconded by Rep. Hatch. Rep. Hatch made a motion to give the Commissioners their okay to negotiate the land swap. Rep. Dickinson seconded the motion. Rep. Babson recused himself from the voting because he is an abutter to one of the pieces of land. Chairman Patten noted that the representative from Bartlett is opposed. Rep. Hatch made an amendment to the motion that any expenses will be borne by the Cornerstone Christian Academy. Rep. Dickinson seconded it, and the amendment carried. Rep. Kenney spoke of the value of property on Route 28. The vote on the original motion was all in favor.

Rep. Dickinson made a motion to go out of Convention. Rep. Hatch seconded the motion, and it carried.

Peter Pohl, of the Carroll County Extension Program, presented his budget. He said that they need to purchase one laptop and one table top computer. He explained that an expert has just itemized what needs to be done to make their computer workstations ergonomically better, so these improvements will need to be made. He noted that the building they occupy is for sale. The salary increase for the secretarial staff was explained. Com. Lyman will look into the reported water bill increase. Mr. Pohl will be meeting on Monday, February 10th, with the members of the Regional Appropriations Subcommittee to further discuss his budget.

County Treasurer Donald Banks presented his budget. He said that Carroll County has the best county rate in the state. At Laconia Savings, which has 14 of the 18 county accounts, the interest rate is 3.56%.

Maryellen LaRoche spoke on the Home Care program for the 18 towns in the county. She submitted statistics to support her budget and explained some of the programs. She said that they have requested level funding since 1997. The County provides 12% of their budget. The cost of service is \$20 and they receive \$14; the difference comes from the County. She will meet with the subcommittee on Monday, February 10th at 11:00 a.m.

Greg Froton discussed the Nursing Home budget, category by category. He summed up the situation by saying that expected revenues are going up 1.2%, while estimated expenses are going up 3.5%. The new rate is \$127.80, but the cost is \$131.00. The difference between expenses and income is the part that county taxes pay.

Forrest Painter presented the Human Services budget. He explained the payment formulas as to what is paid by the county, state, and federal money. Rep. Brown asked if there was money to pay for essential items when children are moved into foster homes, and was told, not at the county level.

On February 17th, the Delegation will meet at 8:30 a.m. for breakfast and a presentation by Plymouth State.

The meeting was adjourned by Rep. Patten at 3:55 p.m.

Respectfully submitted,
Donald R. Philbrick

FEBRUARY 17, 2003
Carroll County Administration Building

Present: Representatives Patten, Dickinson, Philbrick, Brown, Derby, Hatch, Kenney, McConkey, Merrow, Mock, Olympio, Stevens, Chandler, and Babson; County Commissioners Webster and Sorensen.

At 8:30 a.m., officials from Plymouth State College presented their case for asking the legislature to change the name to Plymouth State University.

Chairman Patten opened the meeting at 9:50 a.m. in Executive Session.

The Delegation began work on the Expenditure and revenue worksheets dated 02/12/03. Rep. Hatch asked that if someone wanted to decrease the entire budget by 5%, when would be the appropriate time. The answer was that it would be at the end of the process while the Delegation was still in Executive Session.

Rep. Dickinson made a motion to recommend the Commissioners' budget total of \$163,737. Rep. Olympio seconded the motion, and it passed with one vote in opposition.

Rep. Philbrick made a motion to approve the Treasurer's total budget of \$6,461. Rep. Brown seconded the motion, and it carried.

Under Special Fees and Services, Rep. Stevens made a motion to reduce the legal fees to \$2,000. Rep. Babson seconded the motion, and it carried. Rep. Dickinson made a motion to approve the Special Fees and Services total, which was reduced to \$6,650. Rep. Stevens seconded the motion, and it carried.

Rep. Babson and Hatch asked for a breakdown on the Water Department figures. Com. Webster said that because it is a new system, they are unsure of the figures. Com. Sorensen said that the county complex and the private users are using about the same amount of water, but they do not know the total usage yet. Com. Webster said that there are unpaid bills from the old system. The staff of the water system was discussed at length. The Farm Manager will do some of the work. A meter reader and a clerk will do the rest. Mark McConkey asked what level of certification was needed for the certified water person. Rep. Mock made a motion to reduce the \$25,000 for salaries to \$15,000. Rep. Chandler seconded the motion. The motion failed with a 7-7 vote. Rep. Stevens asked for a breakdown of the salaries. Rep. Mock asked for a breakdown on the revenues also. Chairman Patten said they would put the Water Department on hold until the next meeting. Rep. Hatch asked about the \$8,000 labor item. Rep. Philbrick was told that the large increase in the telephone system was because there is an alarm system which alerts them to a change in the water level. The Commissioners also were asked why the legal and repair items are so high. Rep. Hatch asked if insurance might not pay for some of the possible accidents.

Rep. Philbrick made a motion to approve the County Attorney's budget as recommended by the Commissioners at \$209,127. Rep. Merrow seconded the motion, and it carried.

Rep. Dickinson made a motion to approve the Victim-Witness Program at \$62,831, the amount requested. Rep. Derby seconded the motion. Rep. Mock made a motion to amend the motion to reduce the amount by \$6,316, the amount of the medical insurance. The motion was seconded. After discussion about the use of a part-time secretary, Rep. Dickinson amended his motion to eliminate \$9,360 and raise the salary to \$33,000 for a figure of \$46,145. Seven voted in favor - seven against, therefore, the motion failed. Rep. Babson made a motion to approve a total of \$45,145 minus the additional raise. Rep. Hatch seconded the motion and it carried 13 in favor and one opposed. The grant of \$25,000 will be subtracted from the total, leaving the amount to be raised by the County.

Rep. Babson said that a 15-20% raise in the Registry of Deeds budget raises a problem. It was explained that some of the increase will be taken from the surcharge. It was pointed out that the raises are in salaries. Rep. Babson made a motion to reduce the increase by one-half for a total of \$376,404. Rep. Mock seconded the motion and it failed 12 to 2. Rep. Chandler asked for the Registry of Deeds to be put on hold. Rep. Hatch seconded the motion. The vote was 13-1 for the motion. Rep. Merrow said that he would like to have the department heads there for this part of the budget process.

Com. Webster said that the Sheriff's budget figures now include the \$130,592 cost on the warrant in Madison and the 6% administration charges. Rep. Mock spoke against the agreement with the concept voted on at the last meeting as he feels it is not the correct use of the Sheriff's Department. Rep. Stevens, who was not at the last meeting because of illness, said he was very opposed. Rep. Hatch made a motion to reconsider the vote to approve the concept of the Sheriff's Department serving as the Police Department for Madison. Rep. Dickinson seconded the motion. Rep. Derby spoke

against reconsidering the concept, as did several other members. The vote was 6 to reconsider and 8 not to, so the motion failed. A lengthy discussion followed over differences in the Commissioners' figures and those of the Sheriff of about \$15,000. They compromised at a new bottom line figure of \$1,168,090. It was decided to put the Sheriff's budget on hold.

It was decided to hold the Dispatch Center budget until the next meeting for the same reason.

Rep. Dickinson made a motion to approve the Medical Referee budget of \$6,700. Rep. Philbrick seconded the motion, and it carried.

Rep. Derby made a motion to approve the Administration Building budget of \$107,315. Rep. Brown seconded the motion, and it carried.

Rep. Philbrick made a motion to approve the Human Services Department budget of \$3,460,605. Rep. Dickinson seconded the motion, and it carried.

In the Maintenance Budget, questions were asked about the inflow heating, which is located in the new equipment item for \$20,000. Rep. Chandler made a motion to remove the \$20,000 because it should have been part of the bond. Rep. Mock seconded the motion. The vote was 6 in favor and 8 opposed, so the motion was not carried. Questions were asked about the Contingency Fund for the project, but it was used by Granger for their contingencies. Rep. Dickinson made a motion to approve the Maintenance Budget of \$70,871. Rep. Brown seconded the motion. The motion passed with one vote in opposition.

Rep. Philbrick made a motion to approve the sewer system budget of \$13,000. Rep. Stevens seconded the motion, and discussion followed. It was explained that the high cost last year was due to expensive repairs. The new system will take care of the whole complex, but nothing will be brought in from elsewhere. Everyone voted in favor of the motion.

The Jail and House of Corrections budget was discussed. The amount budgeted for each of the three new people needed was \$29,446. The amount of overtime is high because it is difficult to get certified people, so they are working overtime. According to Com. Webster the numbers of inmates is up seven or eight people. Rep. Hatch was told that everything was prorated to August when the new jail will be finished. Telephone poles and propane lines total \$27,500 of the budget. A part-time nurse is being budgeted for the jail to reduce medical expenses. Rep. Chandler said that salary increases are too high. It was decided to hold on the Jail budget for a print-out on salaries.

On the Farm budget, it was explained that there are two workers who will be receiving a \$1.00 an hour increase. Rep. Hatch asked about the number of union versus non-union employees. The categories of non-union workers were listed, and it was explained that the salaries are close. Rep. Babson made a motion to add \$300 to the

\$700 budgeted for diesel fuel. The motion was seconded by Rep. Philbrick, but failed 12 to 2. Rep. Mock made a motion to table the Farm budget. Rep. Chandler seconded the motion. The vote was passed 13-1.

Rep. Hatch made a motion to approve the County Annex Building budget of \$22,300. Rep. Mock seconded the motion, and it carried. Rep. Dickinson made a motion to approve \$173,640, a small increase recommended by the subcommittee over the Commissioners' figures. There was a lengthy discussion about how to lower the amount of the salaries of the secretaries by making them employees of the county instead of UNH. The motion to approve \$173,640 was seconded and approved 12-2.

Rep. Philbrick made a motion to approve the Interest Expense budget of \$497,881. The motion was seconded by Rep. Stevens, and everyone voted for it.

Rep. Merrow called attention to the tax card for the Courthouse he had distributed to the Delegates and reminded the group that the Historical Society was anxious to know the result. Com. Webster said that the paperwork shows that the state can retain the building for three years if it is not being used as a courthouse. They have not heard back from a letter to Peter Goodwin. Rep. Merrow said that the small amount of parking limits the use of the building.

The meeting was recessed by Chairman Patten at 2:35 p.m. until March 17, 2003 at 9:00 a.m.

Respectfully submitted,

Donald R. Philbrick

MARCH 17, 2003

Carroll County Administration Building

Chairman Patten opened the meeting and immediately recessed it until Friday, March 21, 2003 at 9:00 a.m. to be held in the Delegation Room at the County Administration Building.

Respectfully submitted,
Betsey Patten, Acting Secretary

MARCH 21, 2003

Carroll County Administration Building

Present: Representatives Patten, Dickinson, Philbrick, Derby, Kenney, McConkey, Merrow, Mock, Olympio, Stevens, and Babson; County Commissioners Webster, Lyman, and Sorensen.

Chairman Patten explained how she had opened the originally scheduled meeting for March 17th at 9:00 a.m. in the event some people did not know that the date of the meeting had been changed, and had then recessed that meeting until 9:00 a.m. on Friday, March 21st at 9:00 a.m.

Chairman Patten opened the meeting at 9:00 a.m. in Executive Session. Rep. Dickinson opened with Cooperative Extension, making a motion to approve \$173,640. Rep. Philbrick seconded the motion. Peter Pohl explained that most of the increase was for clerical salaries. Rep. Mock said that he would vote against it. In response to a question from Rep. Babson, Chairman Patten said that the way to resolve the issue about the secretaries would be to discuss it with the Commissioners again. The motion carried, with Rep. Mock voting against it.

Rep. Dickinson made a motion to approve the total Regional Appropriations figure of \$93,600. Rep. Philbrick seconded the motion. There were no questions and the vote was unanimously carried.

Rep. Babson asked about the tax rate calculations. Rep. Patten explained why the figure from DRA is an estimate. Rep. Mock asked about the budget columns and was told that the lines marked in yellow are the ones that were changed at the last meeting, and the ones with a line were dropped from the budget. Chairman Patten said that there were no changes in the Commissioners' budget.

Rep. Dickinson made a motion to recommend the Commissioners' total of \$163,737. Rep. Merrow seconded the motion and it passed unanimously.

Rep. McConkey made a motion to approve the Treasurer's total budget of \$6,461. Rep. Stevens seconded the motion, and it carried.

Under Special Fees and Services, Rep. McConkey made a motion to approve the Special Fees and Services total of \$6,650. Rep. Dickinson seconded the motion, and it carried.

Chairman Patten said that the Water Department was put on hold at the last meeting. The requested explanations for the medical insurance and retirement for a full-time person have been taken out and the legal budget has been reduced. Rep. McConkey made a motion to approve \$63,842. Rep. Stevens seconded the motion and it carried.

Rep. Derby made a motion to add the part-time secretary back into the County Attorney's budget and add \$9,360. Rep. Philbrick seconded the motion. Much discussion followed. Rep. Merrow suggested hiring two part-time people rather than one full-time. Rep. Mock is concerned about the bottom line increase. The additional cost for the part-time person is \$735.04. On a vote of 2-9, the motion did not carry.

Rep. Dickinson made a motion to approve the County Attorney's budget as recommended by the Commissioners at \$209,127. Rep. Stevens seconded the motion, and it carried.

Rep. Derby made a motion to increase the Victim/Witness Program to \$54,850 to include a part-time secretary. Rep. Merrow seconded the motion. The motion was amended by Rep. Stevens to say that it would be a part-time position to be used exclusively by the Victim Witness Program. Rep. Merrow seconded the amendment. The motion passed as amended.

Rep. Merrow, referring to information from the Registrar, noted that he is opposed to having information from the Registry on the Internet, as is our Registrar. Chairman Patten said that conveying this information to Concord would require a resolution. Rep. McConkey made a motion to approve \$401,404 for the Registry of Deeds. Rep. Dickinson seconded the motion. The motion passed unanimously.

Chairman Patten said that the Madison figures are out of the budget for the Sheriff's Department. After a great deal of attention by the Delegation to the differences in the figures, Rep. McConkey made a motion to approve \$1,045,543 for the Sheriff's Department budget. Rep. Stevens seconded the motion, and it carried.

Rep. Dickinson made a motion to approve the Dispatch Center budget of \$423,120. Rep. Philbrick seconded the motion. The motion carried with Reps. Mock and Babson opposed.

Rep. Dickinson made a motion to approve the Medical Referee budget of \$6,700. Rep. Stevens seconded the motion, and it carried.

Rep. Dickinson made a motion to approve the Administration Building budget of \$114,002. This includes increases for electrical and water usage. Rep. Philbrick seconded the motion, and it carried.

Rep. Dickinson made a motion to approve the Human Services Department budget of \$3,460,605. Rep. Philbrick seconded the motion, and it carried with Reps. Mock and Babson in opposition.

Rep. McConkey made a motion to approve the Maintenance budget of \$70,871. Rep. Philbrick seconded the motion. The motion passed with Reps. Mock and Babson in opposition.

Rep. McConkey made a motion to approve the Sewer System budget of \$13,000. Rep. Philbrick seconded the motion, and the motion carried.

Rep. Philbrick made a motion to approve the Jail and House of Corrections budget of \$1,227,864. Rep. Dickinson seconded the motion. Telephone poles and propane lines total \$27,500 of the budget. A part-time nurse is being budgeted for the jail to reduce medical expenses, and three new corrections officers, according to Com. Webster. Rep. Mock asked how much each of the corrections officers cost, which is \$13,600. Rep. McConkey called the question for a vote on the original motion. This motion was defeated. Rep. Mock amended the original motion to \$1,200,000. His intent was to not hire new personnel. Rep. Babson seconded the amendment. The motion was defeated on a 6-5 vote. On the original motion of \$1,227,864, Rep. Olympio made an amendment to reduce the overtime account by \$10,000 to \$40,000. Rep. Stevens seconded the amendment. The motion carried. The motion as amended is \$1,217,864, and it passed unanimously.

On the Farm budget, Rep. Babson made a motion to approve \$103,214, seconded by Rep. Philbrick. The vote was in favor with one opposed.

Rep. McConkey made a motion to approve the County Annex Building budget of \$22,300. Rep. Stevens seconded the motion and it carried.

In the Interest Expense, there was a discussion of the Tax Anticipation notes and the amount of interest paid. Rep. Philbrick made a motion to approve the Interest Expense budget of \$435,881. The motion was seconded by Rep. Derby, and everyone voted for it.

Rep. Philbrick made a motion to approve the Long Term debt of \$750,225. The motion was seconded, and it carried.

Chairman Patten explained the breakdown of the Revenue Sharing Expenditures. Rep. Mock asked if there were any other expenses coming for the completion of the jail. Rep. Olympio made a motion to approve the Revenue Sharing expenditure of \$196,000. Rep. McConkey seconded the motion. The motion carried.

Rep. Mock made a motion to approve \$6,250 for the Carroll County Convention. Rep. Babson seconded the motion, and it carried.

Rep. Babson made a motion to approve \$411,953 for Nursing Home Administration. Rep. McConkey seconded the motion, and it carried.

Rep. Babson made a motion to approve \$1,000,064 for the Nursing Home Dietary Department. Rep. Derby seconded the motion. The motion carried.

Rep. Babson made a motion to approve \$3,215,073 for the Nursing Department. Rep. Stevens seconded the motion, and the motion carried.

How the water usage figure was arrived at was explained. Rep. Philbrick asked how a piece of pending legislation would affect the budget. Rep. Mock asked if the revenue from the Water would equal the total of the water budget requests. Rep. Philbrick made a motion to approve \$293,416 for Plant Operations. The motion was seconded, and it carried.

Rep. Merrow made a motion to approve \$88,095 for the Laundry Department. Rep. McConkey seconded the motion, and the motion carried.

Rep. Philbrick made a motion to approve \$203,336 for the Housekeeping Department. Rep. McConkey seconded the motion, and it carried.

Rep. McConkey made a motion to approve \$94,000 for Physicians and Pharmacy. Rep. Philbrick seconded the motion, and it carried.

A motion was made by Rep. Patten to approve \$103,225 for the Physical Therapy Department. The motion was seconded by Rep. McConkey, and it carried.

Rep. McConkey made a motion to approve \$246,060 for Recreational Therapy. The motion was seconded by Rep. Merrow, and it passed.

Rep. McConkey made a motion to approve \$88,842 for Social Services Department. Rep. Dickinson seconded the motion, and it carried.

Rep. McConkey made a motion to approve \$11,550 for the Special Services Department. Rep. Dickinson seconded the motion, and it carried.

Rep. McConkey made a motion to approve \$5,755,614 for the Enterprise Fund. Rep. Dickinson seconded the motion, and it carried. The bottom line funds were changed to take into account changes in the individual items.

On the Revenue sheet, Rep. McConkey made a motion to approve the Sheriff's Department revenue figure of \$245,490. Rep. Philbrick seconded the motion, and the motion carried.

For the Registry of Deeds revenue, Rep. McConkey made a motion to approve \$929,154. Rep. Dickinson seconded the motion, and it passed.

Rep. McConkey made a motion to approve \$41,500 for the revenue from the Jail and House of Corrections. Rep. Philbrick seconded the motion, and it carried.

Rep. McConkey made a motion to approve the amount of \$57,800 for the Farm Income. Rep. Babson seconded the motion, and it carried.

Rep. McConkey made a motion to approve \$35,000 for the Maintenance Revenue. Rep. Dickinson seconded the motion, and it carried.

Rep. Dickinson made a motion to approve the Annex Building Rental Income revenue of \$8,583. Rep. Philbrick seconded the motion, and it carried.

Rep. Philbrick made a motion to approve the Court Lease Income of \$54,500. Rep. Dickinson seconded the motion, and it carried.

Rep. Philbrick made a motion to approve the Interest Income of \$132,500. Rep. Stevens seconded the motion, and it carried.

A lengthy discussion followed over the amount to be in Surplus and Capital Reserve. Rep. Philbrick made a motion to approve \$437,000 as the amount of other revenue. Rep. Merrow seconded the motion. Rep. Derby made an amendment to raise the Surplus to reduce taxes to \$300,000. Rep. Stevens seconded the motion. Rep. Dickinson said that it would be more prudent to leave that \$100,000 in Capital Reserve. The amendment was defeated 2-9. Everyone voted in favor of the amount of \$437,000.

Rep. McConkey made a motion to approve the amount of \$5,093,336 for the Nursing Home Enterprise Fund. Rep. Stevens seconded the motion, and it carried.

Rep. Olympio moved that they create a separate capital reserve account for the Nursing Home of \$157,231 plus any additional interest accrued. This money came from the federal government and was put into an escrow account for long term care. Some of the money must be returned but the interest does not. Rep. McConkey seconded the motion. The motion carried unanimously.

Rep. McConkey made a motion to approve \$7,662,073 as the income from taxes. Rep. Stevens seconded the motion, and everyone voted for it.

Rep. McConkey made a motion to approve \$7,759,637 as the total County General Revenue. Rep. Philbrick seconded the motion and it passed with Rep. Mock voting in opposition.

Rep. Philbrick made a motion to approve \$9,701,164 as the total General Fund Revenue. Rep. Stevens seconded it, and the motion carried.

Rep. McConkey made a motion to approve the Grand Total of the Revenue of \$14,794,500. Rep. Philbrick seconded the motion, and it carried.

Rep. McConkey made a motion to approve the Grand Total Expenditure of \$14,794,500. Rep. Philbrick seconded the motion, and it carried with Reps. Mock and Babson voting against the motion.

There was a motion by Philbrick, seconded by Rep. Stevens, to go into Convention. The motion carried.

Rep. Philbrick made a motion to approve all the work that they did in Executive Session. Rep. McConkey seconded the motion. The motion carried with Reps. Mock and Babson opposed.

Rep. Philbrick made a motion to come out of Convention, seconded by Rep. McConkey, which carried.

Com. Sorensen said that the Commissioners put together the best budget that they could. Com. Webster expressed appreciation for money placed in Capital Reserve.

Rep. Merrow brought up the issue of the old courthouse. According to RSA 28:18, it must be open to competitive bidding. Com. Lyman said that the Commissioners would handle that, but not in this quarter. Discussion followed. Renting or leasing by the county could be an option. Rep. Derby said that he wanted to be sure everyone knew about the process and had an equal opportunity to bid. Com. Webster asked for feedback from the people at the table as to what they wanted. Several spoke of wanting the county to retain ownership of the building or keep a reversionary clause

Chairman Patten spoke of her desire to have a resolution adopted by the Carroll County Delegation and the Commissioners supporting the troops and the men and women in the war. Rep. Mock moved that they do that. Rep. Merrow seconded the motion, and it carried.

A motion to go into Convention was made by Rep. Philbrick, seconded by Rep. Stevens, and it was passed by all. A motion was made by Rep. Stevens and seconded by Rep. Derby to have the Clerk be able to sign and record any additions or errors that were passed.

A motion was made to come out of Convention by Rep. Philbrick and seconded by Rep. Stevens. The motion carried.

Respectfully submitted,

Donald R. Philbrick.

PROCLAMATION

WHEREAS, the President of the United States has ordered military action against the Government of Iraq in an effort to address the threat that the Government of Iraq poses to the peace and stability of Iraq, the region and the world; and

WHEREAS, hundreds of New Hampshire men and women in the armed forces, reserves, and National Guard have been or will be called to active duty, and deployed to the Middle East region and other parts of the world; and

WHEREAS, the families of these men and women play an important role in providing support to them;

NOW, THEREFORE, be it **RESOLVED** by the members of the Carroll County Delegation and the Carroll County Commissioners:

THAT the members of the Carroll County Delegation and the Carroll County Commissioners strongly support the men and women of our armed forces who are carrying out their missions with professional excellence, dedicated patriotism, and exemplary bravery; and

THAT the members of the Carroll County Delegation and the Carroll County Commissioners commend the families of these men and women for their strength and service to our country during this time of conflict; and

THAT the members of the Carroll County Delegation and Carroll County Commissioners wish every success for the men and women of our armed forces, and hope for their speedy return to their families and country.

Voted unanimously in the affirmative by the members of the Carroll County Delegation and the Carroll County Commissioners on this day, Friday, March 21, 2003.

JUNE 16, 2003

Carroll County Administration Building

Present: Representatives Patten, Philbrick, Derby, McConkey, Merrow, Brown, Hatch, Olympio, Stevens, and Babson; County Commissioners Webster, Lyman, and Sorensen.

Chairman Patten opened the meeting 9:05 a.m. As a number of the people present wanted to talk about the old courthouse, the chairman asked for anyone who wished to speak. Rep. Merrow said that he wanted a vote to be taken today. Reps. Babson, McConkey, and Hatch agreed. Rep. Philbrick said he wanted to hear from the Commissioners. Com. Webster handed out the bid proposal they were recommending. Rep. Stevens asked if there was a bid of \$100,000. Com. Webster replied that there was, but the input they received from the public was in favor of the Ossipee Historical Society. Rep. Philbrick asked why the Commissioners didn't lease the building. He was told that they didn't want the repairs and upkeep or the liability. Both of the bids were for the purchase. Rep. Babson noted that the Swann Realty bid did not contain a reversionary clause. Rep. Derby said that the request for bids was not in the spirit of the law, as it contained many vagaries and no details. Rep. Merrow asked if the Delegation could reserve the right to approve the final deed. When Rep. Derby asked about a ten year lease for \$1.00 with overseeing ability, Com. Webster said that they do not want the liability and the Historical Society needs to own the building to apply for grants, etc. Cathy Sykes spoke about her proposal. She said that the town would be receiving about \$10,000 in property taxes every year with her proposal. The Historical Society could have space in the building, and they would work together. She asked to have all the county voters decide the issue, but was told that it is not an option. When asked about the reversionary clause, she said that it could be included, if the property was bought back at its assessed value at that time. Mrs. Sykes said she didn't know of a public hearing, but was told it was held on December 12, 2002.

Barry Hill, representing the Historical Society, spoke of the large public support for their proposal. He said that they would rent space to the county, should it be needed.

After deliberation among the representatives about how best to word the motion, Rep. McConkey made the following motion: The Carroll County Delegation accepts the recommendation of the Carroll County Commissioners for the sale of the Carroll County Courthouse to the Ossipee Historical Society for the sum of \$1.00 and directs the Commissioners to move forward with the deed which will be ratified by the Delegation before conveyance. It was seconded by Rep. Merrow. Discussion continued until Rep. Merrow called the question, which was seconded and passed. The vote on the motion was 9-0 in favor, with 1 abstention. Discussion followed about the abstention.

To establish policy for the delegation meetings, Rep. Stevens made the motion that all of those delegates present at the time of a vote are required to vote. Rep. McConkey seconded the motion. Rep. Babson amended the motion to say that if you

didn't vote on a motion, you can't take action on a reconsideration. However, if you are absent, you can ask for a reconsideration. Rep. Hatch seconded the motion, and it passed.

Rep. Merrow asked for a motion to reconsider the Carroll County Courthouse, but the vote was 8-1 not to reconsider.

Rep. Hatch made a motion to go into Convention. Rep. Stevens seconded the motion, and it passed. Rep. Philbrick made a motion to ratify what was done in Executive session. Rep. Merrow seconded it, and it passed with one vote opposed.

Rep. Stevens made a motion to come out of Executive session, which was seconded by Rep. Hatch. The motion carried. Rep. Stevens made a motion to go into Convention to approve the minutes of the last meeting, Rep. Brown seconded the motion, and it carried.

Rep. Philbrick made a motion to approve the minutes of April 21, 2003. Rep. McConkey seconded the motion, and it carried.

Rep. Brown made a motion to come out of Convention, which was seconded by Rep. Stevens, and passed.

Rep. Babson brought up a letter that he wrote to the Commissioners on April 17, 2003. Com. Webster spoke about his questions. She said that she would get a breakdown on the expenditure of the contingency fund by Granger Northern. She explained that two of the county-owned vehicles have been delegated to the jail, and gave the name of the deputy assigned to the van. She said that the trees Rep. Babson was concerned about were cut down by the power company.

Com. Webster reported on the need to repair the fire protection system. They need to replace the Halon System Panel. This money will come out of the capital reserve budget, which was intended for the roof. She said the contract will go out to bid, and Rep. Merrow said he would help out, because this is his field. Rep. McConkey made a motion to spend up to \$25,390 to repair the fire protection system. Rep. Brown seconded the motion and it passed with one opposed.

Com. Webster said that much work is needed on the Administration Building heating system.

Rep. Stevens made a motion to go into Convention, which was seconded by Rep. Brown, and it carried. Rep. McConkey made a motion to ratify the action taken on the fire protection system. It was seconded by Rep. Brown, and it passed. Rep. Brown made a motion to come out of Convention. Rep. Stevens seconded the motion, and it passed.

Attention was turned to the review of the First Quarter expenditures and revenues. Rep. Patten noted that the overall percent expended is 22%. Then the delegation went through the list noting high and low areas. The Registry of Deeds has collected a lot of revenue. Expenditures for overtime and the chaplain at the jail are over 50%. It was estimated that the new jail would be completed by October 1st and it would be open by November 1, 2003. Before it opens there will be a "sleepover." The money generated will be put in the inmates education account

The sewer system must be completed by October 1, 2003.

Rep. Stevens made a motion to adjourn at 12:00 noon. Rep. Hatch seconded the motion, and it carried.

Respectfully submitted,
Donald R. Philbrick

SEPTEMBER 22, 2003

Carroll County Administration Building

Present: Representatives Patten, Philbrick, Derby, McConkey, Mock, Dickinson, Merrow, Brown, Hatch, Olympio, Stevens, and Babson; County Commissioners Webster, Lyman, and Sorensen.

Chairman Patten opened the meeting at 9:00 a.m. Rep. Philbrick made a motion to go into Convention, Rep. Mock seconded it, and the motion carried.

Rep. McConkey made a motion to approve the minutes of December 12, 2002, February 3 and 17, 2003, March 17 and 21, 2003, and June 15, 2003. Rep. Stevens seconded the motion, and it carried.

A copy of the Warranty Deed for the Carroll County Superior Courthouse was distributed. Rep. Mock asked to speak in opposition to the sale. He said that the intent of the bidding law was violated. He also said that giving it to a non-public entity was unethical. As there was a mix-up in the pages, the debate was suspended until the matter was resolved. Rep. Mock made a motion to come out of Convention, seconded by Rep. Philbrick, and approved by all.

The Delegation received two handouts that were used to explain the use of the Contingency Fund in the jail contract. It was demonstrated that the wastewater treatment project and the furniture, fixtures, and equipment were removed from the total amount of the contract. The amount of the 8% Contingency Fund was \$678,000. The final figure on the total contract was \$7,675,000. Rep. Babson said that it was bad business to get the information on the day of the meeting. He expressed his concerns in a letter to Granger. Mark Gagnon was present to answer the concerns. He said the 8% was to cover unknowns in the design plan. The money was used for the cost of relocating the building, subcontractor buyouts, and overruns, many due to the weather. Actually, \$944,544 was used, but only the original contingency fund figure was expended and the rest of the money came from Granger. Rep. Hatch was told by the Commissioners that the county holds back 5% of the money.

Discussion about the Warranty Deed resumed. Com. Lyman explained the items the Commissioners required: enough insurance, the reversionary clause, and requiring written permission for all constructual renovations. She said that they would have 60 days to correct any situation, and then the reversionary clause would kick in. Rep. Hatch was told that the clause would be in effect as long as they have the building. Rep. Derby wants to ensure that all towns have equal use. He said that items A-D in the document from the Historical Society should be included. In response to a number of other suggested changes, Com. Lyman said that they were not including a long laundry list, which might end up limiting anything not listed. Rep. Merrow said that the amount of insurance should equal the assessed value, which is \$572,000 since the new assessment of the town. Questions were asked as to whether the County would be using any of the space. It was explained that the main reason for not leasing the property was because of liability for the county. Chairman Patten reminded the Delegation that they had already voted to sell and not to reconsider. Now the task is to arrive at an acceptable contract. Rep. Hatch said that a subcommittee should work on this. Rep. Mock made a motion to table this item until a future date, which was seconded by Rep. Derby. After some discussion, Rep. Mock changed his motion to meet at the call of the chair. The vote was 6-6, so the motion did not pass. Rep. Merrow made a motion to appoint at least two delegates and maybe a subcommittee to work with the Commissioners and bring back a document to the next meeting for a discussion. Rep. Hatch seconded the motion. Rep. McConkey was told that the delegates would have a copy at least a week before the next meeting. Rep. Hatch called for the vote to limit discussion. This was seconded by Rep. Stevens, and approved by everyone. Rep. Mock asked about a motion to reconsider, and was told that he could make one, but he did not. Rep. Hatch asked that an agenda and back up materials be available at least a day or two before meetings.

Rep. Stevens made a motion to go into Convention, which was seconded by Rep. Philbrick, and approved by all

Rep. Merrow made a motion to ratify the motion made by Reps. Merrow and Hatch while in Executive Session. Rep. Brown seconded the motion. The motion passed, 10-2. Reps. Mock and Derby voted in opposition to the motion. Rep. Philbrick made a motion to come out of Convention, seconded by Rep. Stevens, and approved by all. Rep. Hatch asked if there was some way to simplify the voting process without going in and out of Convention.

Vice Chairman Dickinson assumed leadership of the meeting at this point for the discussion of the second quarter budget review. Prior to that discussion, he appointed a subcommittee to work on the Warranty Deed, consisting of Reps. Derby, Hatch, and Merrow. When Rep. Hatch declined, Rep. McConkey was appointed. Rep. Merrow was appointed chairman of the subcommittee. They were asked by the Commissioners to meet soon. Rep. Hatch said that he would create a web page to get information to the delegation members.

Rep. Babson brought up the poor condition of the class V road from the County Farm to Route 28. He said that the Commissioners should repair it, because it was passable prior to construction. Not everyone agreed on the cause or condition of the road. Rep. Merrow said that the Ossipee Selectmen voted 2-1 against repairing the road. Rep. Philbrick said that it would take a warrant article voted by the town to not repair it. Rep. Hatch asked to go on record as asking the County Delegation to formally draft a letter to the Selectmen to keep up the road. Rep. Philbrick seconded the motion. Points were made that it is a liability issue and the town pays over \$4,000 in taxes to the town. The road would be used for an evacuation, if necessary. The fire chief is also concerned with the condition of the road. The motion carried with one vote in opposition.

On the expenditure sheet of the budget, a question was asked about the overspending for Special Fees and Services. The Commissioners said that the money would be returned from the CDBG. Rep. Philbrick asked why the vehicle expenses in the Jail budget were so high. He was told that it was for the repair and lettering of two cars. The money under new equipment was used for telephone poles. Rep. Hatch was told that the amount involved for items to be put out to bid is \$5,000.

Rep. Babson spoke in praise of the work being done by the nurse, which is saving a lot of money, and the Commissioners agreed. He said that her position should be full-time for at least a year. Rep. Olympio asked about the large amount of money spent for overtime. Rep. Mock spoke of the large number of inmates awaiting trial. The board of inmates refers to the money that is spent to board inmates at other facilities. Several other items were questioned, however, it was noted that the percentage of the total spent, 46%, is good.

Under revenues, Rep. Babson was concerned about the low figure for sale of hay. It was noted that the large amount of interest is from the bond money for the jail. Com. Webster said that the Nursing Home income will be coming in within 60 days. She said that they have a full house with about 25 private paying residents and a waiting list of about 20. It was noted by Rep. Dickinson that the grand total of the revenue was at 51%.

Com. Webster spoke about the upcoming open house and sleepover at the new jail on Friday, October 24th. It will be open to the public from 2-5 p.m. Profits will be used for inmate education expenses.

Rep. Stevens made a motion to adjourn at 11:30 a.m. Rep. Brown seconded the motion, and it carried.

Respectfully submitted,

Donald R. Philbrick

DECEMBER 17, 2003

Carroll County Administration Building

Present: Representatives Patten, Philbrick, Derby, McConkey, Mock, Merrow, Brown, Hatch, Olympio, Stevens, and Babson; County Commissioners Webster, Lyman, and Sorensen.

Chairman Patten opened the meeting at 9:00 a.m.

Rep. Patten said that she would bring someone in to explain how the Carroll County tax rate is set. Rep. Babson asked what the county paid taxes on to Ossiipee. Com. Webster replied that they do not pay on the Administration Building, the Jail, or the Nursing Home, and they do pay on the rest.

Rep. Hatch asked what the surplus or deficit would be on December 31. Com. Lyman said that there cannot be a deficit. Rep. Hatch asked if they anticipate a surplus and could the budget be cut a certain percent. He was told that the auditors would tell what the surplus is in March.

Rep. Patten asked if there were any other questions on the proposed budget. She announced the dates of the next four meetings, and said that then they will have the budget and know what amount has to be raised. The meeting dates are February 9 and 16, March 1 and 15, 2004. She closed the hearing for the 2004 proposed budget.

Rep. Patten listed the agenda for the rest of the meeting: the third quarter expenditures and revenues, the old jail, the treasurer and TAN account, the interest from the investment, the courthouse, Hale's Location, and Rep. Babson's topic.

Rep. Patten began the review of the third quarter revenues. Rep. Babson questioned why there was a time lag in the writ fees and said someone should be getting the interest. He also asked why the Registry is getting interest. After more discussion, Rep. Hatch asked for a list of all the county checking accounts. The treasurer said that there was one for the county and one for the nursing home.

A question was asked about the sleepover money. Com Webster said that it didn't cause any county money to be used. The process of donating money will be taken up later in the agenda.

On the farm income, Rep. Babson said that it is hard to get an accurate accounting of how much is lost in hay sales by the gift of the land.

To a question from Rep. Philbrick, Com. Webster replied that the general fund accounts are so high because of the jail and waste water money. According to the total figures, 78% has been spent in 75% of the year.

Rep. Patten went over the totals in each category of the expenditures. In the General Fund Account, it was noted that the grant money comes back. Savings in the jail

budget were attributed to the full-time nurse. To a question about jail overtime, Com. Webster said that the move to the new jail involved transition and training time. A question on jail staffing and overtime should be directed to the administrator. The overall General Fund expenditures are at 72%.

Increases in the Dietary Department were attributed to increased quality of the food. It was noted that the Nursing Home is moving in the direction of more skilled care with more speech and occupational therapy.

Treasurer Don Banks asked the Carroll County Delegation to approve his request to borrow and invest a sum up to and not to exceed \$9,500,000 in tax anticipation notes. The motion was adopted.

Com. Webster told the Delegation that the Commissioners need direction as to how the Delegation would like them to proceed with the old jail building. In response to a question from Rep. Stevens about whether the building has any value to the county, he was told it had none. There were questions about the contents and whether the proposal should be put on e-bay to see if there was any interest in it. Rep. Mock made a motion that the jail and the accompanying building be placed out to bid for demolition, and the successful bidder takes care of everything. Rep. Philbrick seconded the motion, and it carried.

The next item on the agenda was how to use the money made in interest from the loan. Com. Webster said that the Commissioners would like to use \$121,928.35 of the \$185,000 earned in interest to pay the amount the jail is over. Numerous questions were asked by the Representatives about the cost, which exceeds the amount borrowed. Over \$69,000 of the money was caused by the state not repaying for the design of the wastewater system. This was already done by Granger, and the Commissioners didn't want to pay more to have it redone.

Rep. Babson said that he wanted time to investigate this in Concord. Other items include legal fees, a change order for the sprinkler system ordered by the fire marshal, soil and concrete testing, and the phone system. There were three change orders: the radiant heating, the water, and the road. Rep. Mock asked for copies of the document listing the items. Rep. Babson said he was flabbergasted. Other representatives expressed concerns and asked what happens if it is not approved. Capital reserve money of \$153,500 has already been approved. Rep. Patten said that the money would be taken from the interest earned. Rep. McConkey said that it is a 1.5% overrun, and he would make a motion to transfer \$121,928.35 from the interest on the \$8 million. Rep. Olympio seconded the motion. Rep. Stevens said that this does impact taxes, because the money could be used to reduce taxes. Rep. Mock asked for a role call vote. Rep. Derby said that he was disappointed, because they were told that it would not go over. Rep. Babson said that he wanted a supplemental budget, so the people would know. Rep. Merrow asked about the supplemental budget and was told that it could not be done because the tax rate is already set. The vote was 8-2 with Reps. Mock and Babson voting against it.

The next item was Hale's Location, an unincorporated town in Carroll County. The Commissioners have been notified that Coos County is no longer able to take care of

Hale's Location, so they must. The voters in Hale's Location do not want to incorporate, even though being unincorporated will cost them more, \$307,966. The Commissioners need Delegation approval to purchase a computer, staffing, telephone, etc. If the cost is more, Hale's Location taxpayers have to pay more. The Association takes care of their roads, water, etc.

Rep. Merrow made a motion to approve the Hale's Location financial appropriations. Rep. Stevens seconded the motion. Everyone voted in favor, except Rep. Mock who voted against it. At the request of Com. Webster, Rep. Merrow made a resolution to collect the taxes on a bi-annual basis. Rep. Stevens seconded the motion and it carried. Com. Webster told the Delegation that Com. Lyman had done a lot of work on this, and Rep. Patten thanked her for the Delegation.

Rep. Philbrick made a motion to go into Convention. Rep. Stevens seconded the motion, and it carried. Rep. Philbrick made a motion to ratify all the actions previously taken in Executive Session. Rep. Merrow seconded the motion. It was then amended to include only the TAN vote, the old jail bid, and the resolution to collect Hale's Location taxes. Rep. Merrow seconded it, and everyone voted in favor. Rep. McConkey made a motion to ratify the transfer of \$121,928.35. Rep. Olympio seconded the motion, and it carried with Reps. Babson and Mock opposed. Rep. Merrow made a motion to ratify the action taken on Hale's Location. Rep. Stevens seconded the motion, and it carried with Rep. Mock voting against it.

Rep. McConkey made a motion to approve the minutes of September 22, 2003. Rep. Babson seconded the motion, and it carried.

Rep. Babson asked about accepting donations. He wanted to know if books were kept and rules followed. Com. Webster answered that many of the gifts are very specific. It all goes through the Business Office. Rep. Babson made a motion that no real property or fixtures may be accepted by the Carroll County Commissioners or any Carroll County political division without a public hearing and approval by the Delegation. The Carroll County Commissioners or a Carroll County political division may accept personal property gifts provided the Carroll County Delegation is furnished the following information at its next meeting: the nature of the gift, names of all donors, any restrictions on the gift's use, and the location and account number of the gift. There was no second to the motion. Rep. Patten said that she wanted to look at the present policy and research the statute.

Rep. Babson also brought up which commissioners' names are on the bench and the plaque. He felt that former Commissioner Brenda Presby should be recognized for her work on the project and made a motion that her name be on the bench. Rep. Stevens seconded the motion. She will be contacted to get her feelings on the subject, and the motion will be brought back in February. Rep. Stevens made a motion to adjourn at 12:50 p.m. Rep. Olympio seconded the motion, and it carried.

Rep. Stevens made a motion to adjourn at 12:50 p.m. Rep. Olympio seconded the motion, and it carried.

Respectfully submitted,

Donald R. Philbrick

CARROLL COUNTY TREASURER'S REPORT

During the year ending December 31, 2003, the funds under the jurisdiction of the Treasurer's Office were invested where the County would receive the maximum interest at the time of investment and reinvestments that was available at that time. All accounts are insured or collateralized.

The interest rates dropped in all the banks throughout the year which made it difficult to make sure that Carroll County was receiving the best rate available.

I kept the Office of the County Commissioners aware of the best interest rates and when feasible the fund would be transferred from one institution to another for the best results for the County.

I thank the Assistant Treasurer, Ann P. Aiton, County Commissioners, and Department Heads, together with the Business Office staff - Kathleen Garry, Katheryn Armstrong, and Patricia Crowley - for their cooperation throughout the year.

The percentage proportion of the towns in Carroll County was as follows:

% PROPORTION TO		
County Town/City	County Tax	Apportionment of County Budget
Albany	0.7686%	58,892
Bartlett	7.6892%	589,155
Brookfield	0.8454%	64,778
Chatham	0.3800%	29,112
Conway	12.1376%	929,991
Eaton	0.7718%	59,132
Effingham	1.1557%	88,549
Freedom	3.6370%	278,667
Hale's Location	0.5146%	39,427
Hart's Location	0.1457%	11,164
Jackson	3.1924%	244,605
Madison	3.5350%	270,856
Moultonboro	23.6914%	1,815,250
Ossipee	5.3048%	406,459
Sandwich	3.5861%	274,770
Tamworth	2.8797%	220,645
Tuftonboro	7.4952%	574,289
Wakefield	6.8779%	526,993
Wolfeboro	15.3919%	1,179,339
TOTALS:	100.0000%	7,662,073

Bank & Type of Account	January 1, 2003	December 31, 2003
Citizens Bank (TAN Account)	\$750,725.43	\$.00
Citizens Bank (MVNH Account)	13,573.19	12,955.28
Citizens Bank (TAN Interest)	.00	8,910.83
Laconia Bank (MVNH Bean Acct)	29,921.04	11,783.00
Laconia Savings Bank (Operating Account)	1,835,078.28	580,689.31
Laconia Savings (RFLA)	1,000.00	1,000.00
Laconia Savings Bank (CDBG Water)	4,524.75	7,633.12
Laconia Savings Bank (HOC)	5,675,011.25	80,998.48
Laconia Savings Bank (General Fund Sharing)	4,028.64	4,111.09
Laconia Savings Bank (Operating Account)	435,796.60	204,263.79
Laconia Savings Bank (General Fund Account)	1,298,536.83	659,343.50
Laconia Savings Bank (Juvenile Placement)	136,559.81	211,646.98
Laconia Savings Bank (Capitol Reserve)	328,660.29	334,837.13
Laconia Savings Bank (Proshare)	983,114.45	244,260.29
Laconia Savings Bank (Surcharge (Registry of Deeds))	84,860.72	129,213.91
Fleet Bank (TAN Account)	.00	2,118,910.73

Respectfully submitted,

Donald R. Banks,
County Treasurer

AUDITOR'S REPORT

Exhibit I

COUNTY OF CARROLL, NEW HAMPSHIRE
 ACTUAL REVENUES AND EXPENDITURES COMPARED TO LEGALLY ADOPTED BUDGET
 GENERAL FUND
 FOR THE YEAR ENDED DECEMBER 31, 2003

	Adopted Budget	Prior Year's Encumbrances	Approved Transfers	Revised Budget	Actual	Variance Favorable (Unfavorable)
Revenues						
Taxes	\$ 7,662,073	\$ -	\$ -	\$ 7,662,073	\$ 7,662,073	\$ -
Charges for Services						
Register of Deeds' Fees	881,554	-	-	881,554	1,288,516	406,962
Sheriff's Writ Fees	55,000	-	-	55,000	55,026	26
Sheriff's Other	90,600	-	-	90,600	143,358	52,758
Sheriff - US Forestry	23,775	-	-	23,775	20,999	(2,776)
Court Bailiffs	76,115	-	-	76,115	67,810	(8,305)
Total Charges for Services	1,127,044	-	-	1,127,044	1,575,709	448,665
Rent						
Courts	54,500	-	-	54,500	72,833	18,333
Interest	132,500	-	-	132,500	168,991	36,491
Other						
Water Rents	67,464	-	-	67,464	51,966	(15,498)
Insurance Refunds	-	-	-	-	21,555	21,555
Other	4,100	-	-	4,100	15,830	11,730
Maintenance	35,000	-	-	35,000	31,456	(3,544)
Social Services	41,000	-	-	41,000	41,000	-
Human Services	-	-	-	-	217,656	217,656
Unincorporated Places	1,000	-	-	1,000	-	(1,000)
Total Other	148,564	-	-	148,564	379,463	230,899
County Jail	41,500	-	-	41,500	55,759	14,259
Annex						
Rent	8,583	-	-	8,583	9,020	437
County Farm						
Produce	800	-	-	800	1,870	1,070
Hay	19,000	-	-	19,000	21,167	2,167
Wood	14,000	-	-	14,000	14,488	488
Maintenance and Equipment	24,000	-	-	24,000	22,200	(1,800)
Miscellaneous	-	-	-	-	-	-
Total County Farm	57,800	-	-	57,800	59,725	1,925
Fund Balance Used for Prior Year's Encumbrances	-	44,330	-	44,330	-	(44,330)
Fund Balance Used to Reduce the Tax Rate	200,000	-	-	200,000	-	(200,000)
Total Revenues	\$ 9,432,564	\$ 44,330	\$ -	\$ 9,476,894	\$ 9,983,573	\$ 506,679

(Continued)

GAAP is the budgetary basis used in the preparation of this schedule.

Exhibit 1
(Continued)

COUNTY OF CARROLL, NEW HAMPSHIRE
ACTUAL REVENUES AND EXPENDITURES COMPARED TO LEGALLY ADOPTED BUDGET
GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2003

	Adopted Budget	Prior Year's Encumbrances	Approved Transfers	Revised Budget	Actual	Variance Favorable (Unfavorable)
EXPENDITURES						
General Government						
Commissioners' Office	\$ 163,737	\$ 19,969	\$ -	\$ 183,706	\$ 188,533	\$ (4,827)
Treasurer	6,461	-	-	6,461	5,969	492
Special Fees and Services	6,650	-	-	6,650	9,656	(3,006)
Water Works	63,842	-	-	63,842	42,434	21,408
County Attorney	209,127	-	-	209,127	201,035	8,092
Register of Deeds	353,804	-	-	353,804	376,171	(22,367)
Medical Referee	6,700	-	-	6,700	7,078	(378)
Maintenance of Administration Building	114,002	4,767	-	118,769	120,539	(1,770)
General Maintenance	70,871	-	-	70,871	70,949	(78)
Sewer System	13,000	-	-	13,000	85,446	(72,446)
Regional Appropriation	93,600	-	-	93,600	93,600	-
County Convention	6,250	-	-	6,250	6,192	58
Annex	22,300	-	-	22,300	22,925	(625)
Total General Government	1,130,344	24,736	-	1,155,080	1,230,527	(75,447)
Public Safety						
Sheriff	1,045,543	-	-	1,045,543	1,018,273	27,270
Dispatch Center	423,120	-	-	423,120	407,423	15,697
Total Public Safety	1,468,663	-	-	1,468,663	1,425,696	42,967
Corrections						
County Jail	1,217,864	-	(27,500)	1,190,364	1,466,218	(275,854)
Farm						
	103,214	-	-	103,214	88,572	14,642
Human Services						
Human Services Department	3,460,605	19,594	-	3,480,199	3,034,814	445,385
Capital Outlay						
	90,000	-	-	90,000	25,390	64,610
Debt Service - Principal						
Principal - Long-Term Debt	750,225	-	-	750,225	558,084	192,141
Debt Service - Interest						
Interest on Tax Anticipation Notes	70,000	-	-	70,000	66,406	3,594
Interest - Long-Term Debt	365,881	-	-	365,881	337,658	28,223
Total Interest	435,881	-	-	435,881	404,064	31,817
Total Debt Service	1,186,106	-	-	1,186,106	962,148	223,958
Total Expenditures	8,656,796	44,330	(27,500)	8,673,626	8,233,365	440,261
Excess (Deficiency) of Revenues Over Expenditures	\$ 775,768	\$ -	\$ 27,500	\$ 803,268	\$ 1,750,208	\$ 946,940

(Continued)

GAAP is the budgetary basis used in the preparation of this schedule.

Exhibit 1
(Continued)

COUNTY OF CARROLL, NEW HAMPSHIRE
ACTUAL REVENUES AND EXPENDITURES COMPARED TO LEGALLY ADOPTED BUDGET
GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2003

	Adopted Budget	Prior Year's Encumbrances	Approved Transfers	Revised Budget	Actual	Variance Favorable (Unfavorable)
Other Financing Sources (Uses)						
Operating Transfers In:						
From Special Revenue Funds:						
Extension Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
From Capital Projects:						
Capital Reserves	90,000	-	-	90,000	90,000	-
From Enterprise Funds:						
County Nursing Home	-	-	-	-	-	-
Total Operating Transfers In	<u>90,000</u>	<u>-</u>	<u>-</u>	<u>90,000</u>	<u>90,000</u>	<u>-</u>
Operating Transfers (Out):						
To Special Revenue Funds:						
Extension Service	(173,640)	-	-	(173,640)	(173,640)	-
Victim/Witness Grant	(29,850)	-	-	(29,850)	(23,788)	6,062
To Capital Projects:						
To House of Corrections Construction	-	-	(27,500)	(27,500)	(27,500)	-
To Enterprise Funds:						
County Nursing Home	(662,278)	-	-	(662,278)	(210,064)	452,214
Total Operating Transfers (Out)	<u>(865,768)</u>	<u>-</u>	<u>(27,500)</u>	<u>(893,268)</u>	<u>(434,992)</u>	<u>458,276</u>
Total Other Financing Sources (Uses)	<u>(775,768)</u>	<u>-</u>	<u>(27,500)</u>	<u>(803,268)</u>	<u>(344,992)</u>	<u>458,276</u>
Excess (Deficiency) of Revenues Over						
Expenditures and other Financing						
Sources (Uses)	-	-	-	-	1,405,216	1,405,216
Fund Balances, Beginning of Year, Restated	<u>2,100,608</u>	<u>-</u>	<u>-</u>	<u>2,100,608</u>	<u>2,391,080</u>	<u>(290,472)</u>
Fund Balances, End of Year	<u>\$ 2,100,608</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,100,608</u>	<u>\$ 3,796,296</u>	<u>\$ 1,114,744</u>

GAAP is the budgetary basis used in the preparation of this schedule.

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

**BUDGET
AND
STATEMENT OF APPROPRIATIONS
AND
ESTIMATE OF REVENUE - COUNTY**

For Carroll County

DATE OF CONVENTION: March 21, 2003 Fiscal Year Ending: 2003

Mailing Address: Post Office Box 152
Ossipee, NH 03864

Phone #: (603) 539-2428 Fax #: (603) 539-4287 E-Mail: ccc1840@localnet.com

Per REV rule 2208.01, use this form to prepare the county budget for delivery to each member of the board of selectmen or mayor for each city within the county, and to the Secretary of State as required by RSA 24:21-a. This form is also to be used to report the voted appropriations, as required under RSA 24:24, to the Secretary of State and to the Commissioner of the Department of Revenue Administration no later than 30 days after adopting the budget or supplemental appropriation.

CERTIFICATE OF VOTE

This is to certify that the appropriations entered on this form are those voted by the county convention.

Chairman Betsy L Patten
Clerk David R. Phillips

This form is computerized. Send us your blank disk & a self-addressed, stamped mailer for a copy of the spreadsheet.

Budget - County of CARROLL

FY 2003

MS-42

1	2	3	4	5	6	
Acct.#	APPROPRIATIONS OR EXPENDITURES	Appropriations Previous Fiscal Year 2002	Expenditures Previous Fiscal Year 12/31/03	Proposed Budget Ensuing Year 2003	Appropriations Voted For Ensuing Year 2003	
GENERAL GOVERNMENT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
4110	County Convention Costs	9370	6,325	6,008	7,325	6,250
4120	Judicial					
4122	Jury Costs					
4123	County Attorney's Office	4110	194,367	194,595	209,127	209,127
4124	Victim Witness Advocacy Prog	4111	43,409	42,116	44,505	54,850
4130	Executive					
4150	Financial Administration	4100	150,755	146,671	163,737	163,737
4151	Treasurer	4101	6,163	5,864	6,461	6,461
4153	Other Legal Costs	4102	10,650	7,779	10,650	6,650
4155	Personnel Administration					
4191	Planning and Zoning for Uninc.Places					
4192	Medical Examiner	4150	4,750	7,320	6,700	6,700
4193	Register of Deeds	4120	348,829	365,891	401,404	401,404
4194	Maintenance of Government Bldg.	4106-4197	62,604	87,749	81,617	76,842
	4193- Other (specify)	4170-8200	170,257	174,581	200,486	207,173
PUBLIC SAFETY		XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX	
4211	Sheriff's Department	4140	940,000	919,715	1,019,433	1,045,543
4212	Custody of Prisoners					
4214	Sheriff's Support Services	4142	384,787	342,637	361,727	423,120
4219	Other Public Safety					
CORRECTIONS		XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX	
4230	Corrections	6100	898,084	1,033,084	1,178,331	1,217,864
4235	Adult Probation and Parole					
4300	COUNTY FARM EXPENSE	7100	94,866	87,755	104,214	103,214
COUNTY NURSING HOME		XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX	
4411	Administration	5100	384,058	392,102	411,953	411,953
4412	Operating Expense	5130-5193	5,151,479	5,086,544	5,320,049	5,343,661
4439	Other Health					
HUMAN SERVICES		XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX	
4442	Direct Assistance	4190	3,100,137	3,127,640	3,360,605	3,460,605
4443	Board and Care of Children					
4446	Diversion Program					
4447	Special Outside Services					
	Other (Specify)					

2003 Carroll County Annual Report

Budget - County of CARROLL

FY 2003

MS-42

1	2	3	4	5	6
Acct.#	APPROPRIATIONS OR EXPENDITURES	Appropriations Previous Fiscal Year 2002	Expenditures Previous Fiscal Year 12/31/03	Proposed Budget Ensuuing Year 2003	Appropriations Voted For Ensuuing Year 2003
	COOPERATIVE EXTENSION	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4611	Administration	8360	170,674	170,674	173,640
4619	Other Conservation	9180	91,250	91,250	93,600
4650	ECONOMIC DEVELOPMENT				
	DEBT SERVICE	XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX
4711	Principal Long-Term Bonds/Notes	9160	30,500	750,225	750,225
4721	Interest Long-Term Bonds/Notes	9100	6,882	365,881	365,881
	Other (Specify) INT/TAN NOTES	9100	132,000	132,000	70,000
	INTERGOVERNMENTAL TRANSFERS	XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX
4800	Intergovernmental Transfers				
	CAPITAL OUTLAY	XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX
	Specify Rev Shar	9285	32,880		
	Specify Cap Res	9285	275,785	90,000	196,000
	INTERFUND OPERATING TRANSFERS	XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX
	Specify				
	Specify				
	TOTAL APPROPRIATIONS		12,739,044	14,488,354	14,794,500

2003 Carroll County Annual Report

Budget - County of CARROLL

FY 2003

MS-42

1	2	3	4	5
Acct.#	SOURCES OF REVENUES	Estimated Revenue Previous Fiscal Year 2002 XXXXXXXXXX	Actual Revenue Previous Fiscal Year 12/31/02 XXXXXXXXXX	Estimated Revenue Ensuuing Fiscal Year 2003 XXXXXXXXXX
	ASSESSMENTS/TAXES			
3110	Property Taxes Levied for Unincorporated Places			
3120	Land Use Change Taxes for Unincorporated Places			
3180	Resident Taxes for Unincorporated Places			
3185	Yield Taxes for Unincorporated Places			
3186	Payments in Lieu of Taxes for Unincorporated Places			
3189	Other Taxes			
3191	Penalties on Delinquent Municipal Assessments			
		XXXXXXXXXX		
	Licenses, Permits, and Fees			
3319	REVENUE FROM THE FEDERAL GOVERNMENT			
	REVENUE FROM THE STATE OF NH	XXXXXXXXXX		
3351	Shared Revenue for Unincorporated Places			
3352	Incentive Funds			
3354	Water Pollution Grants			
3355	Housing and Community Development			
3356	State & Fed. Forest Land Reim. in Unincorporated Places			
3359	Other (Specify) UNINCORP.	4000	1,000	0
				1,000
3379	INTERGOVERNMENTAL REVENUES			
	REVENUES FROM CHARGES FOR SERVICES	XXXXXXXXXX		
3401	Sheriff's Department	4010	223,648	284,266
				245,490
3402	Register of Deeds	4020	716,847	1,084,549
				929,154
3403	County Corrections	6040	30,000	32,025
				41,500
3404	County Nursing Homes	5000	5,025,950	5,442,559
				5,093,336
3405	County Farm	7000	57,800	76,586
				57,800
3407	Maintenance Department	7093	35,000	44,010
				35,000
340	Other (Specify) WATER	4000	32,000	32,000
				67,464
	REVENUE FROM MISCELLANEOUS SOURCES	XXXXXXXXXX		
3502	Interest on Investments	9000	150,000	240,455
				132,500
3503	Rents of Property	8000-8500	87,236	84,976
				63,083
3508	Contributions and Donations SOC SVS	9500	38,000	38,000
				41,000
350	Other (Specify) INS REV	4000	0	11,376
				0
350	Other (Specify) MISC	4000	4,100	35,098
				4,100
350	Other (Specify) V/W	4000	25,000	24,688
				25,000
	OTHER FINANCIAL SOURCES	XXXXXXXXXX		
3912	Transfer from Special Revenue Funds REV	9500	32,880	32,880
3913	Transfer from Capital Projects Funds			0

Budget - County of CARROLL

FY 2003

MS-42

1	2	3	4	5
Acct.#	SOURCES OF REVENUES	Estimated Revenue Previous Fiscal Year 2002	Actual Revenue Previous Fiscal Year 12/31/02	Estimated Revenue Ensuing Fiscal Year 2003
	OTHER FINANCIAL SOURCES cont.	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	Transfer from Proprietary Funds			
3915	Transfer from Capital Reserve Funds	275,785	275,785	196,000
3916	Transfer from Trust and Agency Funds			
3934	Proceeds from Long-Term Notes/Bonds			
	FUND BALANCE TO REDUCE TAX RATE	500,000	500,000	200,000
	TOTAL REVENUES	7,235,246	8,239,255	7,132,427
	AMOUNT TO BE RAISED BY COUNTY TAX	5,503,798	5,503,798	7,662,073

